

**Public Works Department**

Permits: (503) 588-6211  
Inspections: (503) 589-2021  
Fax: (503) 588-6025

**City Hall**

555 Liberty St SE  
Room 325  
Salem, OR 97301-3503

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**COMMERCIAL PERMIT - DS - Multi Family - New**

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**Location of Work: 2512 GILBERT ST S****Permit Number: 25-104315-CO****Date Issued: 6/18/2025**

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**Applicant:**

GENE BOLANTE  
PO BOX 5456  
SALEM OR 97301

**Contractor:**

CLUTCH INDUSTRIES  
360 BELMONT ST NE  
SALEM OR 97301

**Engineer:**

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**Associated Permits Included:**

- |             |                                 |                  |
|-------------|---------------------------------|------------------|
| ● Driveway  | ● Erosion Control - City Permit | ● Sanitary Sewer |
| ● Sidewalk  | ● Storm                         | ● Water Meter    |
| ● Water Tap | ● Commercial                    |                  |
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**Terms and Conditions:**

1. Permitted work shall comply with the Salem Revised Code, Design Standards, City Standard Construction Specifications, applicable state and federal regulations, and other applicable requirements.
  2. Permittee shall indemnify, defend and save harmless the City of Salem, its officers, employees and agents, from any and all claims arising out of or in connection with work under this permit.
  3. Utility locations are based on record information and should be field-verified. Call 1-800-332-2344 at least 48 hours prior to construction for on-site locating of utilities.
  4. All permits are valid for 180 days from the date of issuance unless otherwise noted. Extension may be granted at the discretion of the Public Works Department.
  5. Permit includes one inspection. Additional inspection fees shall be paid prior to reinspection.
  6. Approved City inspection is required prior to work being covered. Call 503-589-2021 for inspection on next business day.
  7. City-approved inspection of subgrade and forms is required prior to pouring concrete for driveway approach and sidewalk within public right-of-way. Call 503-589-2021 for inspection on next business day. Concrete poured without City-approved inspection may result in removal and replacement of driveway approach and/or sidewalk.
  8. Water usage shall comply with the Salem Revised Code, applicable state and federal regulations, and other applicable requirements. Water usage will be billed according to rates and schedules adopted by resolution of the City Council.
  9. Work is performed on a full cost-recovery basis. Upon conclusion of the work or process, permittee will be billed for all expenses exceeding the minimum fee collected herewith.
  10. To schedule water/sewer/storm taps, call 503-588-6333. Taps are generally available within two business days.
  11. Contractor is responsible to excavate and shore the trench to OROSHA standards prior to service; improper site preparation may result in a Site Not Ready Charge fee as specified by council resolution.
  12. Erosion control measures shall be in place prior to any ground disturbing activities.
  13. The permit and approved construction drawings shall remain on-site at all times until City grants final approval.
  14. Approved City inspection of erosion control measures is required prior to commencement of ground disturbing activities. Call 503-589-2021 for inspection on next business day.
  15. No discharge of mud, silt, solids, oil, fuel, soap, chemicals, or other pollutants are allowed to enter Salem's storm sewer system or area waterways. Approved stormwater and surface runoff pretreatment is recommended by the City. These technologies and related design standards can be found in existing City Stormwater codes, state issued permits, and can be achieved using Best Available Technologies. Facilities developed without approved stormwater treatment may be required to retrofit the site in the future to comply with conditions in the state issued National Pollutant Discharge Elimination System Stormwater Discharge Permit and the revised City Stormwater code once it is adopted.
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**Special Conditions:**

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**Commercial:**

GSI Required?: Yes

**Driveway:**

Driveway Location: GILBERT ST S

Driveway Req'd: New

Driveway Width: 24

**Erosion Control:**

Erosion Control Permit Req'd?: City Permit

**Sanitary Sewer:**

Jurisdiction: Salem

Length of Sewer Pipe: 35

Sewer?: Connection - Inside City

Sewer Location: 6-inch SS lateral, connects to new public  
SSMH and public sewer main constructed under  
25-110332-PCO.

**Sidewalk:**

Sidewalk Location: Property Line

Sidewalk Req'd?: New

Sidewalk Length: 131

Sidewalk Width: 5

Sidewalk Street Name: GILBERT ST

**Storm:**

Storm?: Connect

Storm Location: 10-inch SD lateral, 4-inch SD lateral, connects  
to new public SDMH and/or public storm main constructed  
under 25-110332-PCO. GSI facilities on-site, see plans for  
details and locations.

Length of Storm Pipe: 33

Storm Disconnect: Yes

**Water Meter:**

Domestic Water Meter Type: Disk

Install Domestic Water Meter?: New

Domestic Water Meter Size: 1.5-inch

Domestic Water Service Line Size: 2-inch

Install Domestic Water Service Line: New

Irrigation Water Meter Type: Disk