



## Notice of Land Use Application Submittal

February 9, 2024

### North East Salem Community Association

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### **RE: Conditional Use Permit and a Class 3 Site Plan Review for property identified as Marion County Map and Tax lot Numbers 073W24DA00900**

Dear North East Salem Community Association Chair and Land Use Chair,

We are reaching out to you regarding a project within the boundaries of your Neighborhood Association.

The applicant/property owners are seeking approval of a conditional use permit and a class 3 site plan review. The purpose of the project is to expand St. Timothy's.

This application will be processed using Type III procedures. The neighborhood association, property owners, and tenants within 250-feet of all portions of the property will receive notice of the application and have an opportunity to provide comments. Additionally, a public hearing will be held with notice of the hearing being sent by the city, and hearing notice signs posted on the development site.

We hope that you find this letter and attached conceptual plan informative. If you have any questions regarding this notice, please [contact the applicant's land use representative.](#)

Thank you.

**Applicant Information**  
Carlson, Veit, Junge Architects

**Applicant Representative Information**  
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