



January 3, 2024

City of Salem  
Planning Division  
555 Liberty St SE  
Salem, OR 97301

Re: Salem Electric, East Warehouse – Pre-Application Conference Waiver

To Whom it May Concern:

Salem Electric is developing 1.87 acres of land in the IG - General Industrial (SRC 554.000) Zone located at 1348-1358 Tandem Ave NE. The property will be used as a secondary location for storage of materials and vehicles by Salem Electric.

Salem Electric is requesting a waiver for the pre-application conference for the site. A previous pre-application conference was conducted April 14, 2022, which has now exceeded the 18-month limitation due to conversations relating to the Historic and Cultural Resources Protection Zone in which the project resides. The comments from the previous meeting have been reviewed and considered in the current design. All other requirements of the Class 3 Site Review and Conditional Use Permit are being addressed.

Respectfully,

A handwritten signature in blue ink that reads 'Kirk Williams'.

Kirk Williams, AIA  
Guernsey Project Manager

**REALIZE** THE DIFFERENCE

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