

Planning/Permit Application Center

City Hall

555 Liberty St. SE, Room 320

Salem OR 97301-3513

503-588-6213 planning@cityofsalem.net

If you need the following translated in Spanish, please call 503-588-6256.

Si usted necesita lo siguiente traducido en español, por favor llame 503-588-6256.

Project Description

This is an application for a Class 1 Site Plan review for a change of use in conjunction with an application for a building permit (23-124538-BP). 1820 Lancaster Dr. NE is a 1200 gross sq. ft space within an existing 3000 gross sq ft building that it shares with 1822 Lancaster Dr. NE. Regarding the building permit, this is a tenant improvment involving the removal of approx. 64 lineal feet of interior, non-load bearing partition wall and the installation of approx. 35 lineal feet of interior, non-load bearing partition wall within the 1200 sq ft space that is 1820 Lancaster Dr. NE. Regarding the change of use, the previous tenant was a multi-level marketing firm that used the space as offices and meeting space. The proposed use is a company that rents party equipment (bouncy houses, tables, chair, etc). The company will also use part of the space as a meeting room.

Class 1 Site Plan Review

Work site location and information

Street address of or location of subject property	1820 LANCASTER DR NE SALEM OR 97305
Size of property (acres)	0.53
Tax Lot Number	072W19BD00900
Neighborhood Association	East Lancaster Neighborhood Association (ELNA)

People information

Applicant	VICTOR DODIER	PO BOX 642 SALEM OR 97308	503-910-4719 vjdodier@teleport.com
Owner	VICTOR DODIER	PO BOX 642 SALEM OR 97308	503-910-4719 vjdodier@teleport.com
Contact	VICTOR DODIER	PO BOX 642 SALEM OR 97308	503-910-4719 vjdodier@teleport.com

Project information

Total Project Valuation	\$ 7,000.00
Site Area (Acreage)	.53
Comprehensive Plan	Mixed Use
Zoning	Mixed Use - III
Type of Plan Check	Commercial/Industrial
MS4 Reporting	No
Existing use structures and/or other improvements on site	The uses of the other buildings on site are as follows: 1812-restaurant; 1822-retail; 1824-restaurant/bar; 1826-retail; 1828-personal services; 1832-retail; 1834A-personal services; 1834B-personal service; 1836/1838-offices; and, 1840-retail.
Neighborhood Association Contact	East Lancaster Neighborhood Association has not been contacted.
Salem-Keizer Transit Contact	Salem-Keizer Transit has not been contacted.
Homeowners Association	Dodier Plaza is a commercial site. There are no residences on site and no Homeowners Association.

Land Use fees

Description	Amount
Site Plan Review	\$713.00
Automation Surcharge	\$5.00
Total Fees	\$718.00

Terms and Conditions

Correct information: I hereby certify I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not.

Copyright release for government entities: I hereby grant permission to the City of Salem to copy, in whole or part, drawings and all other materials submitted by me, my agents, or representatives. This grant of permission extends to all copies needed for administration of the City's regulatory, administrative, and legal functions, including sharing of information with other governmental entities.

Indemnity: I, the permit applicant, shall indemnify, defend and hold harmless the City of Salem, its officers, employees and agents from any and all claims arising out of or in connection with work done under this permit.

Authorizations

- Property owners and contract purchasers are required to authorize the filing of this application and must sign below. This signed form must be uploaded with other review documents.
- If the applicant and/or property owner is a Limited Liability Company (LLC), please also provide a list of all members of the LLC with your application.
- All signatures represent that they have full legal capacity to and hereby do authorize the filing of this application and certify that the information and exhibits herewith submitted are true and correct.
- I (we) hereby grant consent to the City of Salem and its officers, agents, employees, and/or independent contractors to enter the property identified above to conduct any and all inspections that are considered appropriate by the City to process this application.

This application was electronically submitted to the City of Salem Permit Application Center by **VICTOR DODIER** (PersonID: 391629) on **December 27, 2023** at **9:30 PM**.

I (we) hereby give notice of the following concealed or unconcealed dangerous conditions on the property:

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I (we) certify that I (we) have read, understood, and confirm all the statements listed above and throughout the application form.

Authorized Signature: _____

Printed Name: _____ **Date:** _____

Address (include ZIP): _____

Authorized Signature: _____

Printed Name: _____ **Date:** _____

Address (include ZIP): _____

Authorized Signature: _____

Printed Name: _____ **Date:** _____

Address (include ZIP): _____

(For office use only)		
Received by:	Date:	Receipt Number: