

## Sec. 701.041. - Safe parking shelter.

Safe parking shelters shall comply with the following:

(a) *Temporary use permit required.* Safe parking shelters shall require a Class 1 temporary use permit.

(b) *Submittal requirements.* In addition to the submittal requirements for a Type I application under SRC [chapter 300](#), an application for a Class 1 temporary use permit for a safe parking shelter shall include the following:

(1) A site plan, of a size and form and in the number of copies meeting the standards established by the Planning Administrator, containing the following information:

(A) The total size, area, dimensions, and orientation relative to north;

**As shown on attached tax map 083W11BD**

(B) The location of the following as applicable:

(i) The location of the off-street parking or vehicle use area(s) where vehicles will be parked overnight;

**As Shown on site plan**

(ii) The location of restroom facilities that will be available to overnight guests; and

**As Shown on site plan**

(iii) The location of trash collection area(s) that will be available to overnight campers;

**As Shown on site plan**

(2) The number of vehicles proposed to be served per night;

**Up to 10 vehicles can be served at this location**

(3) Written authorization from the owner of the property to use it as a safe parking shelter; and

**Signed MOU with owner will be attached**

(4) An operation and management plan setting forth the rules for shelter use and provisions for shelter operation and maintenance.

**As shown in the attached Safe Parking Participant agreement**

(C) *Standards.* Safe parking shelters shall comply with the standards set forth in this subsection.

(1) Period of use.

(A) A safe parking shelter may operate at the location approved under a temporary use permit for a period not to exceed three years.

(B) The temporary use permit may be renewed annually, provided the applicant demonstrates that the facts upon which the temporary use permit was originally granted

have not materially changed and the shelter has maintained conformance with the standards set forth in this section. Notwithstanding subsection (c)(2)(B)(ii) of this subsection, subsequent rezoning to a residential zone on an abutting property shall not be reason for the denial of the renewal of an application.

( C@TP will follow the above permit renewal requirements annually)

(2) Location.

(A) A safe parking shelter shall only be located:

(i) In a zone where the use is allowed; and

This site is located at 4308 Hillrose St SE Salem, OR 97302

(ii) On property that is used and developed exclusively for a governmental, non-profit, religious, commercial, or industrial use.

This property is developed for religious use

(B) Notwithstanding subsection (c)(2)(A) of this section, a safe parking shelter shall not be located:

(i) On property developed exclusively for residential use.

( does not apply)

(3) Maximum number of vehicles allowed. The maximum total number of vehicles within a safe parking shelter shall not exceed ten.

The number of allotted vehicle spaces at this site are limited to 10

(4) Operational Standards.

(A) Hours of Operation. Safe parking shelters shall only operate between the hours of 7:00 p.m. and 7:00 a.m. All vehicles shall be required to leave the premises outside of the hours of operation. As shown in Safe Parking Participant Agreement

(B) Required support services and facilities. A safe parking shelter shall provide at a minimum the following on-site services and facilities for the health and safety of overnight guests:

(i)A minimum of one toilet per 10 occupants;

Chemical Toilet services will be offered at that ratio or better and outlined on Site Plan

(ii)Handwashing facilities; and

( Hand sanitizer is provided within chemical toilet service)

(iii) A solid waste receptacle that is the equivalent of one 32 cubic foot garbage receptacle for each vehicle on the premises in addition to any garbage receptacles otherwise required for the property.

Confirmed and Outlined on Site Plan

(C) Fees for accommodations and services. The operator of a safe parking shelter may not charge overnight guests a fee for any of the accommodations or services required under this section. **There are not fees charged to safe parking guests**

(D) Operation and management plan. A safe parking shelter shall include an operation and management plan that shall at a minimum identify:

(i) Rules for shelter use and a code of conduct for governing resident behavior;

In Program participant agreement

(ii) Provisions for supervision, safety, and security;

(iii) The proposed operational period for the shelter;

**Church at the Park will apply annually as outlined by the code and as there is need for this shelter option.**

(iv) Provisions for shelter operation and maintenance including:

(aa) Garbage pickup and disposal;

**Receptacle is picked up 2 times a week**

(bb) Sewage and grey water pickup and disposal;

**Chemical toilets are cleaned twice weekly**

(cc) Pest control services; and

**Contracted as needed**

(dd) How the site will be kept free of trash and debris.

**It is the exception that guests clean up after themselves. The Security team also partners with the land owners when that is not followed through with.**

(vii) The support services and facilities that will be provided to shelter residents.

**Operation and management plan attached/ submitted**

(6) Development standards. Safe parking shelters shall conform to the following development standards:

(A) Location of Vehicles. Safe sleep parking vehicles must be parked in an approved parking lot or vehicle use area. If an existing off-street parking or vehicle use area is proposed to be expanded to accommodate a proposed safe sleep shelter, the expanded off-street parking or vehicle use area shall comply with the applicable standards of SRC [Chapter 806](#).

**Approved Parking vehicle us area marked on site plan**

(B) Permitted vehicle type. Vehicles such as cars, trucks, vans, motorized recreational vehicles, and similar conveyances are permitted. Vehicles at safe parking shelters shall conform to the following:

(i) All vehicles used for camping must be operable and able to leave the premises every morning;

**Confirmed as a requirement for the program**

(ii) Any vehicles possessing a septic system must be emptied and free of leaks prior to admittance to the site; and

N/A for this site

(iii) Prefabricated, non-permanent, portable structures such as tiny homes, yurts, Conestoga huts, and tents, and other non-vehicle structures are not permitted for overnight camping in a safe parking shelter.

In compliance

(C) Safe sleeping shelter vehicles shall not be located in a manner which obstructs required pedestrian connections, fire lanes or emergency access areas, or required vision clearance areas.

In compliance

(D) No open flames will be allowed at the location, including within the vehicles.

No open flames are allowed at this location

(7) Additional applicable codes and standards. In addition to all other applicable laws and regulations, a safe sleep shelter shall be developed, maintained, and operated in compliance with the applicable provisions of the following:

(A) SRC [chapter 50](#) (Property Maintenance);

(B) SRC [chapter 56](#) (Building Code);

(C) SRC [chapter 58](#) (Fire Prevention Code);

(D) SRC [chapter 93](#) (Noise);

(E) SRC [chapter 97](#) (Human Rights).

(d) *Criteria.* A Class 1 temporary use permit for a safe sleep shelter shall be granted if all of the applicable standards set forth in this section are met.

(Ord. No. [22-22](#), § 1(Exh. A), 11-28-2022)

Confirmed; church at the park is in compliance with these provisions.