

# Work in Right-of-Way Permit Application

## PLEASE COMPLETE SECTION 1 OF THIS DOCUMENT.

Notice of three full business days is required (weekends and holidays excluded).  
Send the completed application to [developmentservices@cityofsalem.net](mailto:developmentservices@cityofsalem.net) or:

City of Salem  
Traffic Engineering Section  
555 Liberty Street SE Room 325  
Salem OR 97301-3513

For Office Use Only

Traffic Permit #

AMANDA Permit #  
23 124173-LC

Expedited

☐ Yes ☐ No

21-110064-PC

## SECTION 1: GENERAL INFORMATION

### Type A (Valid for 30 days)

- ☐ Closure of sidewalk
- ☐ Closure of local right-of-way, lane, alley, or street
- ☐ Work in collector or arterial, maintaining all travel lanes

### Type B (Valid for 10 closure days within a 30-day period)

- ☐ Closure of one arterial lane
- ☐ Closure of one collector lane
- ☐ Closure of two or more arterial lanes
- ☐ Closure of two or more collector lanes

Site Address \_\_\_\_\_

Work Location \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Address \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

Is applicant the contractor? ☐ Yes ☐ No If no, provide the contractor's contact information.

Name of Contractor's Contact Person \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

Description of Work to Be Done \_\_\_\_\_

City Project Manager \_\_\_\_\_ City Project Number \_\_\_\_\_

ARTERIAL AND COLLECTOR DAYTIME WORK HOURS ARE 8:30 A.M. TO 3:30 P.M.

Requested Start Date \_\_\_\_\_ Time \_\_\_\_\_ ☐ a.m. ☐ p.m.

Requested End Date \_\_\_\_\_ Time \_\_\_\_\_ ☐ a.m. ☐ p.m.

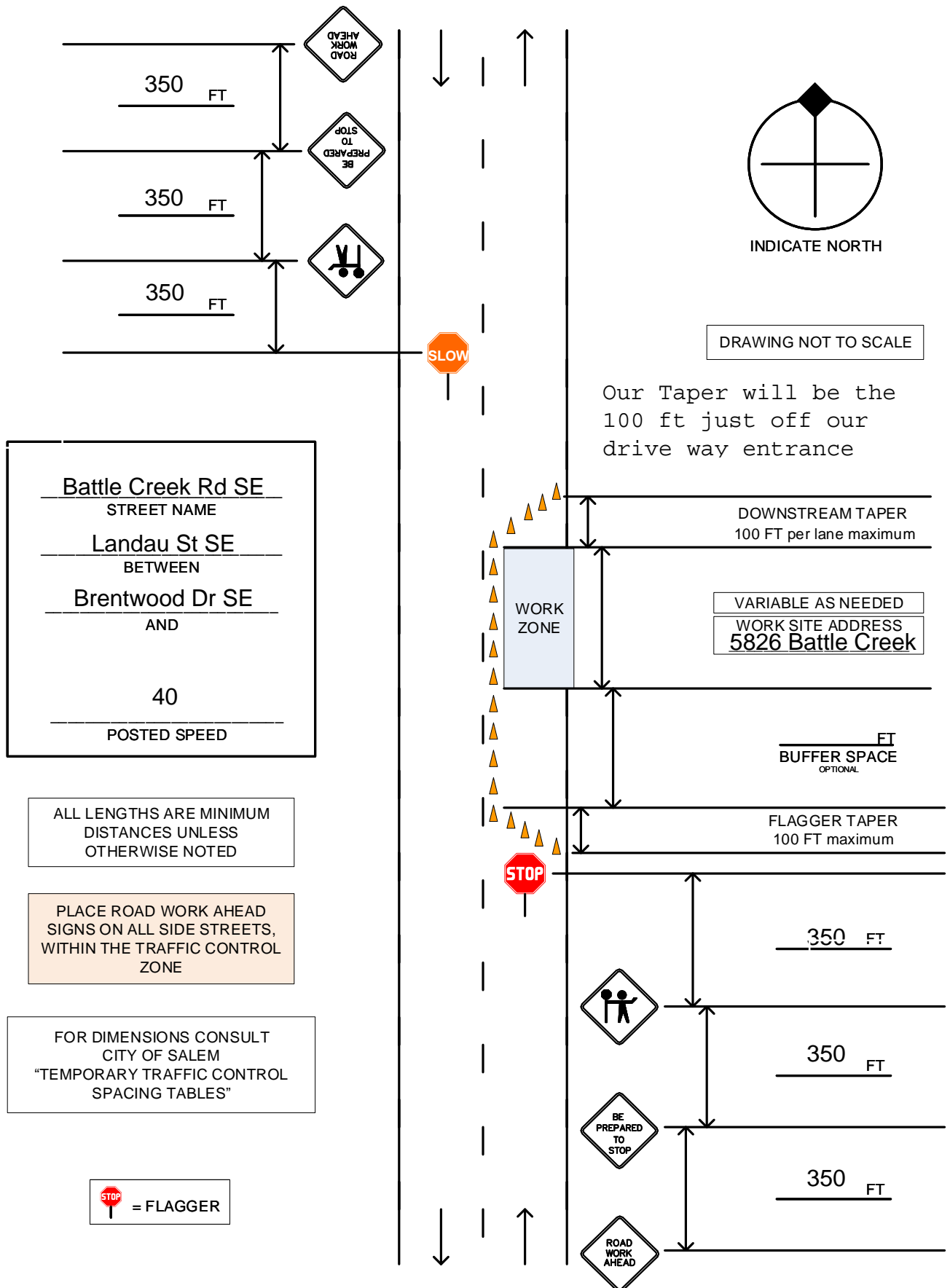
Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

### OFFICE USE ONLY

Revised Date \_\_\_\_\_ Revised Date \_\_\_\_\_ Revised Date \_\_\_\_\_

Int \_\_\_\_\_ Date \_\_\_\_\_ Int \_\_\_\_\_ Date \_\_\_\_\_ Int \_\_\_\_\_ Date \_\_\_\_\_

# TWO-WAY TRAFFIC WITH FLAGGERS



Sight distance shall be maintained at all public and private intersections and driveways. If sight distance is not achievable, prior approval by the City Traffic Engineer is required to either restrict turn movements or use flaggers and shall include coordination with the affected property/business owner(s).