

AFFIDAVIT of MAILING

STATE OF OREGON)

CITY OF SALEM)

I, Josh Horrocks, do hereby certify that on January 20, 2022, I deposited 65 true and correct copies of the NOTICE OF FILING in the Salem post office addressed to the attached mailing list, for the application of Site Plan Review - Class 3 Case No. SPR-ADJ22-04; Application No. 21-119096-RP:

Summary: An application for various site improvements, including reconfiguration of an existing parking lot and relocation of a trash enclosure.


Request: A consolidated application containing a Class 3 Site Plan Review for various site improvements, including new pedestrian paths and ADA parking spaces within an existing off-street parking area, relocation of a trash enclosure, and a new propane tank. The application includes Class 2 Adjustments to:

- 1) Reduce the minimum setback between a proposed accessory structure and the north property line from 15 to 10 feet;
- 2) Eliminate a required pedestrian connection through an existing off-street parking area;
- 3) Eliminate a required pedestrian connection to an abutting property; and
- 4) Reduce the minimum percentage of interior parking lot landscaping for an existing off-street parking area from five to two percent.

The subject property is approximately 1.86 acres in size, zoned CO (Commercial Office), and located at 2450 Lancaster Drive NE (Marion County Assessor map and tax lot number: 072W18CD / 300).

A copy of such notification is filed in the case file. Notifications were addressed to all applicable parties per SRC 300, Procedures Ordinance.

DATED at Salem, Oregon, January 20, 2022.



Josh Horrocks, Staff Assistant

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COMMUNITY DEVELOPMENT