

TERRENCE KAY
ATTORNEYS AT LAW



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TERRENCE KAY
MATTHEW CHANDLER

July 13, 2023

Jacob Brown, Planner I
City of Salem
555 Liberty Street SE, Room 305
Salem OR 97301-3503

via mail only

Re: Extension request ZC-PAR15-04

Dear Mr. Brown,

The enclosed application is made to obtain the extension prior to the current expiration date of December 18, 2023. Also enclosed is the extension fee of \$190.

Thank you for the City's courtesy in extending this application. Please confirm receipt and that the extension was granted to me via email.

If you need anything else, please let us know immediately by email or contact me directly at 503-931-1768. Please leave a message if I am unable to take the call. Thank you.

Cordially,

Terrence Kay, P.C.
(E-mail: Terrence@kaylawfirm.com)

TK/su
Enclosures

RECEIVED
JUL 17 2023
BY: _____

Planning/Permit Application Center

City Hall / 555 Liberty St. SE / Room 320 / Salem, OR 97301-3513

503-588-6173 * planning@cityofsalem.net

If you need the following translated in Spanish, please call 503-588-6256.

Si usted necesita lo siguiente traducido en español, por favor llame 503-588-6256.

Land use approval that extension is requested for

Application type	QUASI-JUDICIAL ZONE CHANGE / PARTITION
Case No	ZC-PAR15-04
Expiration date	12/18/23

Work site location and information

Street address or location of subject property	3175 RIVER ROAD S, SALEM OREGON
Total size of subject property	1.89 acres
Assessor tax lot numbers	083W05AA00100
Zoning	CR and RA
Comprehensive Plan Designation	
Project description	

People information

	Name	Full Mailing Address	Phone Number and Email address
Applicant	Terrence Kay for River Building LLC	3155 River Road S, Suite 150 Salem OR 97302	503.588.1944 terrence@kaylawfirm.com
Agent	Terrence Kay	Same	Same
Paid by			

Authorization by property owner(s)/applicant

Copyright release for government entities: I hereby grant permission to the City of Salem to copy, in whole or part, drawings and all other materials submitted by me, my agents, or representatives. This grant of permission extends to all copies needed for administration of the City's regulatory, administrative, and legal functions, including sharing of information with other governmental entities.

Authorizations: Property owners and contract purchasers are required to authorize the filing of this application and must sign below.

- All signatures represent that they have full legal capacity to and hereby do authorize the filing of this application and certify that the information and exhibits herewith submitted are true and correct.

■ ~~I (we) hereby grant consent to the City of Salem and its officers, agents, employees, and/or~~
independent contractors to enter the property identified above to conduct any and all inspections
that are considered appropriate by the City to process this application.

■ I (we) hereby give notice of the following concealed or unconcealed dangerous conditions on the
property:

Electronic signature certification: By attaching an electronic signature (whether typed, graphical or free form)
I certify herein that I have read, understood and confirm all the statements listed above and throughout the
application form.

Authorized Signature: 

Print Name: Terrence Kay Date: 7/13/2023

Address (include ZIP): 3155 River Rd S, Suite 150, Salem OR 97302

Authorized Signature:

Print Name: _____ Date: _____

Address (include ZIP):

(For office use only)

Received by	Date:	Receipt Number: