



COMMUNITY DEVELOPMENT DEPARTMENT

555 Liberty St. SE / Room 305 • Salem, OR 97301-3503 • (503) 588-6173 • (503) TTY 588-6353 • (503) Fax 588-6005

John Field
1807 SW Englewood Drive
Lake Oswego, OR 97034

December 29, 2022

Re: 5559 Lone Oak Road SE, Salem, Oregon 97306

Dear Mr. Field,

Your letter dated December 21, 2022, indicating that you would like to appeal any approval of the proposed project at 5559 Lone Oak Road SE has been received and added to the official record. The proposed project is still under review and has not been deemed complete for processing and public notice has not yet been provided.

If the proposed project is deemed complete, an official Public Notice, pursuant to SRC 300 will be provided to surrounding properties and neighborhood association in order for the public to submit testimony. Once the comment period is complete, the case manager will issue a decision on the case and the timeline for the official appeal period begins.

I have added your contact information to the mailing matrix to receive all documents that get sent out for this case. If a Notice of Decision is issued for the proposed project, and you still would like to appeal the proposal, there will be a 15-calendar day window for you to submit an official appeal and pay the fees. The appeal application can be found on the City of Salem website at:

<https://www.cityofsalem.net/business/land-use-zoning/land-use-application-process/submit-land-use-application>

If you have any questions about this proposed project, please contact me at odias@cityofsalem.net or call 503-540-2343.

Thank you,

Olivia Dias, Current Planning Manager
City of Salem – Community Development Department
Planning Division