



Planning Division • 503-588-6173  
555 Liberty St. SE / Room 305 • Salem, OR 97301-3503 • Fax 503-588-6005

**August 31, 2022**

**PLANNING SECOND REVIEW COMMENTS**

**Subject Property:** 4120 Kurth Street S

**Reference Nos.:** 22-114284-PLN (Subdivision)  
22-114285-NR (Tree Conservation Plan)

**Applicant:** Charles Weathers  
MMH LLC  
P.O. Box 2717  
Salem, OR 97308

**Phone:** 503-510-8834  
**E-Mail:** [orreoproperties@gmail.com](mailto:orreoproperties@gmail.com)

**Agent:** Britany Randall  
BRAND Land Use  
12150 Jefferson Hwy 99E SE  
Jefferson, OR 97352

**Phone:** 503-680-0949  
**E-Mail:** [britany@brandlanduse.com](mailto:britany@brandlanduse.com)

The Planning Division has completed its review of the revised application materials submitted for the proposed Subdivision and Tree Conservation Plan for property located at 4120 Kurth Street S. In order to deem the application complete and to continue processing the application, modifications/and or additional information is needed to address the following item(s):

Item:	Description:
<b>Tree Conservation Plan</b>	<p>The tree conservation plan needs to be revised to address the following issues:</p> <ul style="list-style-type: none"><li>▪ <u>Critical Root Zone.</u> SRC 808.035(c)(1)(F) requires the critical root zone of all existing trees on the property to be identified. The critical root zone measures <b>one-foot in radius</b> for every <b>one-inch of dbh</b> of the tree.</li></ul> <p>The revised tree conservation plan that was submitted now identifies the radius of the critical root zones of the existing trees in the summary Tree Table, but the critical root zones also still need to be drawn out on the plan in order to show their boundaries in relation to the proposed lots. This is required to help evaluate if there is sufficient space available for development on the lots exclusive of the critical root zone area and required setbacks.</p>
<b>Exiting Easements</b>	<p>The written response provided to staff's initial completeness review indicates that the tentative subdivision plan has been revised to show existing and proposed easements. In review of the tentative plan, a 10-foot PUE has been provided along all street frontages of the lots and a 20-foot-wide public access easement is shown for the proposed pedestrian connection between Mesa Street and Kurth Street, but the existing easements still appear to be missing from the tentative subdivision plan and need to be shown.</p>

For questions regarding any of the above requirements, please feel free to contact me directly by calling (503) 540-2399 or via e-mail at [bbishop@cityofsalem.net](mailto:bbishop@cityofsalem.net).

**The Salem Revised Code may be accessed online at the following location:**

<https://www.cityofsalem.net/government/laws-rules/salem-revised-code>

Sincerely,

Bryce Bishop  
Planner III

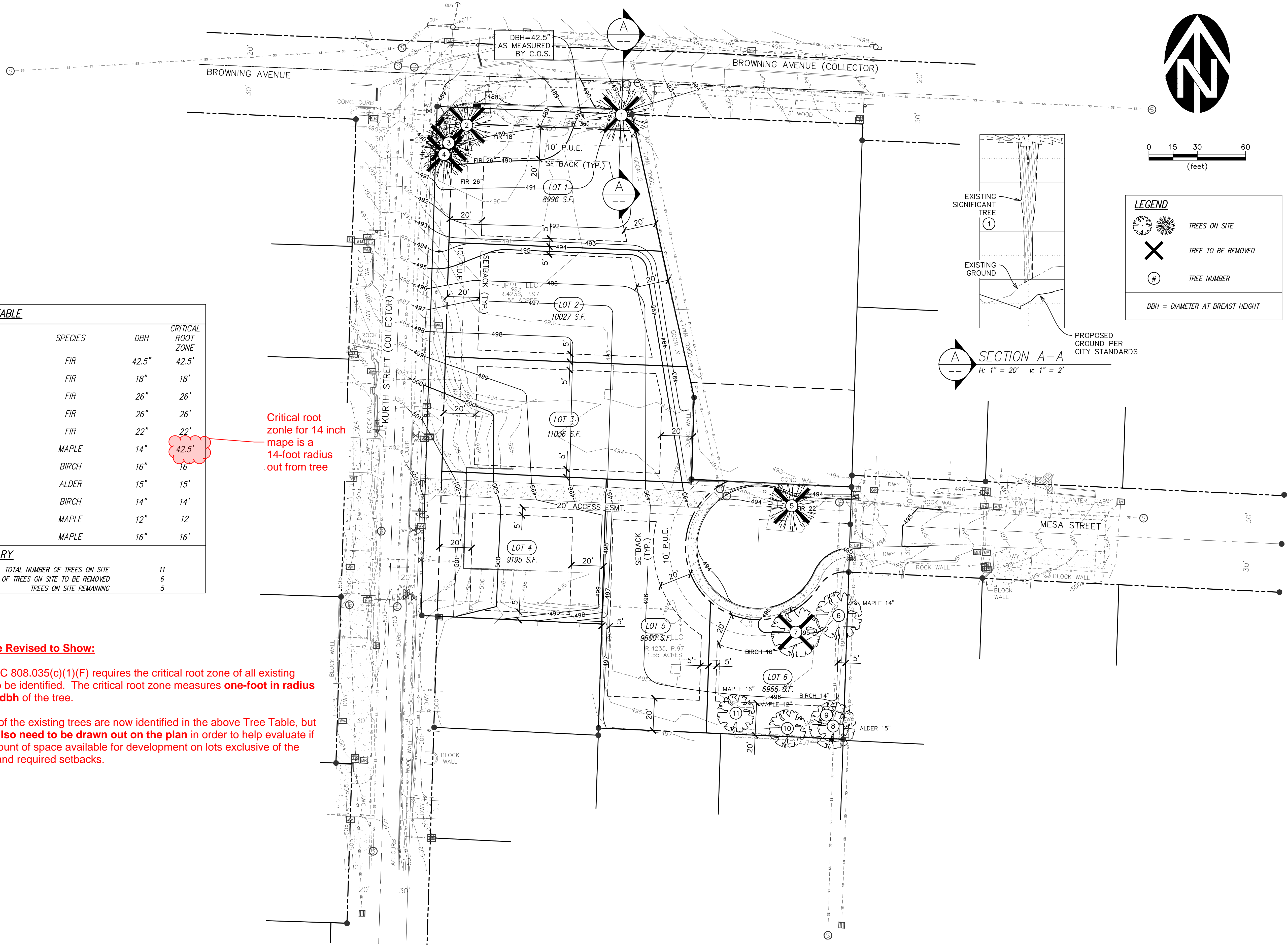
TREE TABLE			
NO.	SPECIES	DBH	CRITICAL ROOT ZONE
1	FIR	42.5"	42.5'
2	FIR	18"	18'
3	FIR	26"	26'
4	FIR	26"	26'
5	FIR	22"	22'
6	MAPLE	14"	14'
7	BIRCH	16"	16'
8	ALDER	15"	15'
9	BIRCH	14"	14'
10	MAPLE	12"	12'
11	MAPLE	16"	16'
SUMMARY			
TOTAL NUMBER OF TREES ON SITE			11
NUMBER OF TREES ON SITE TO BE REMOVED			6
TREES ON SITE REMAINING			5

Tree Plan Needs to be Revised to Show:

**Critical Root Zone.** SRC 808.035(c)(1)(F) requires the critical root zone of all existing trees on the property to be identified. The critical root zone measures **one-foot in radius for every one-inch of dbh** of the tree.

The critical root zones of the existing trees are now identified in the above Tree Table, but the critical root zones **also need to be drawn out on the plan** in order to help evaluate if there is a sufficient amount of space available for development on lots exclusive of the critical root zone area and required setbacks.

Critical root zone for 14 inch mape is a 14-foot radius out from tree



VERIFIED SCALE  
BAR IS ONE INCH ON  
ORIGINAL DRAWING  
IF NOT ONE INCH ON  
SCALE, SCALES  
ACCORDINGLY

DATE: 08/2022

NO. 1

DATE

DESCRIPTION

BY

PROFESSIONAL  
ENGINEER  
REVIEW  
REV. 12/2023  
WILLIAM J. MILLS  
REVISIONS: 6/30/2024

WESTTECH ENGINEERING, INC.  
CONSULTING ENGINEERS AND PLANNERS

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E-mail: westtech@westtech-eng.com

CHARLES WEATHERS  
KURTH STREET SUBDIVISION

SITE TREE CONSERVATION  
PLAN

DRAWING  
C-2

JOB NUMBER  
3362.0000