



555 Liberty Street SE / Room 305 • Salem OR 97301-3503 • Phone 503-588-6213 • Fax 503-588-6025
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August 26, 2022

PLANNING REVIEW CHECKLIST

Subject Property: 1440 Boone Road SE

Ref#: 22-115398-PLN

Applicant: Jerry Horner – jer.willengr@juno.com

Replat application was received on July 28, 2022. Prior to deeming your applications complete, modifications and/or additional information must be provided to address the following item(s):

Item:	
Urban Growth Preliminary Declaration	Pursuant to SRC 200.025 an Urban Growth Preliminary Declaration is required. The applicant shall apply for an Urban Growth Preliminary Declaration as part of this land use process.
Title Report	You must provide a current title report for the property.
Alternative Street Standard	Private streets must be constructed to public street standards unless an Alternative Street Standard is approved [SRC 803.020(b)(2)]. The applicant shall submit written findings that address the Alternative Street Standard criteria of SRC 803.065.
Stormwater Management	The preliminary storm report was submitted after the initial application was received and is currently being reviewed. Comments on the preliminary storm report will be sent to the project engineer separately after the initial review has been completed.
Driveway Approach Permit	Private streets require a driveway approach permit. The applicant shall submit an application and written findings addressing the criteria of SRC 804.025.
Tentative Plan	The tentative plat does not appear to meet the minimum requirements of SRC 205.030(a) at Completeness.



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Legality	The applicant shall provide evidence that tax lots 083W14BB-100 and 200 were lawfully established to be reviewed by the Survey Section.
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Your application, which is incomplete, will be deemed complete upon receipt of one of the following:

- (1) All of the missing information.
- (2) Some of the missing information and written notice from you (the applicant) that no other information will be provided.
- (3) Written notice from you (the applicant) that none of the missing information will be provided.

You have 180 days from the date the application was first submitted to respond in one of the three ways listed above, or the application will be deemed void.

For questions regarding the above requirements, feel free to contact me directly by calling (503) 540-2343 or via email at odias@cityofsalem.net.

The Salem Revised Code may be accessed online at the following location:

<https://www.cityofsalem.net/Pages/salem-revised-code.aspx>

Sincerely,

Olivia Dias, Current Planning Manager