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August 12, 2022

PLANNING REVIEW CHECKLIST

Subject Property: 4130 Portland Rd NE and 4000 Deerhaven Dr NE

Ref#: 22-103080-LD (PLA)

Applicant: Salem Keizer School District

Contact: Saalfeld Griggs
Mark Shipman
Margaret Gander-Vo
Hannah Stevenson
mshipman@sglaw.com
margaret@sglaw.com
hstevenson@sglaw.com

Prior to deeming your application complete, modifications and/or additional information must be provided to address the following item(s):

Item:	
<u>Property Line Adjustment</u>	<ul style="list-style-type: none">-A site plan, drawn to scale, indicating:<ul style="list-style-type: none">• The dimensions and areas of the units of land before and after the proposed property line adjustment.-A preliminary title report not older than 30 days for each affected property at the time the application is submitted for each of the subject properties.

Your application, which is incomplete, will be deemed complete upon receipt of one of the following:

(1) All of the missing information.

(2) Some of the missing information and written notice from you (the applicant) that no other information will be provided.

(3) Written notice from you (the applicant) that none of the missing information will be provided.

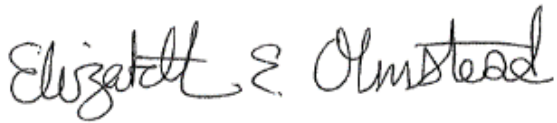
You have 180 days from the date the application was first submitted to respond in one of the three ways listed above, or the application will be deemed void.

For questions regarding the above requirements, feel free to contact me directly by calling (503) 540-2347 or via email at eolmstead@cityofsalem.net.

The Salem Revised Code may be accessed online at the following location:

<https://www.cityofsalem.net/Pages/salem-revised-code.aspx>

Sincerely,

A handwritten signature in black ink that reads "Elizabeth E. Olmstead". The signature is written in a cursive, flowing style.

Liz Olmstead, Planner III