

Pamela Cole

From: Pamela Cole
Sent: Tuesday, July 5, 2022 2:52 PM
To: Sam Thomas; smconstruction@sendmemail.me
Cc: Lee Gwyn; Ron Jackson; Jeremy Hill
Subject: RE: Consolidated Application 2499 Wallace - extension for Tree Regulation Variance decision and cancellation of Class 2 Driveway Approach Permit

Almost done with my draft, then need to have the Planning Manager or Planning Administrator review it.

Please do not be surprised that there will be many conditions. They are for fairly minor issues such as setbacks that are a few inches short, which can be resolved at building permit, or other issues that can be resolved through the Tree Regulation Variance, future Property Line Adjustments, and likely future Our Salem adoption of the comp plan change / zone change to Mixed-Use and MU-II zoning for the parcel currently zoned RD (Duplex Residential).

Pamela Cole

Planner II

City of Salem | Community Development Department | Planning Division
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Due to limited staffing, the Planner's Desk has new temporary hours: 10-4 Monday-Friday
Questions on Zoning and Sign Permits can also be submitted by email to Planning@cityofsalem.net

From: Sam Thomas <samt@lenityarchitecture.com>
Sent: Tuesday, July 5, 2022 1:41 PM
To: Pamela Cole <PCole@cityofsalem.net>; smconstruction@sendmemail.me
Cc: Lee Gwyn <lee@lenityarchitecture.com>; Ron Jackson <ronj@lenityarchitecture.com>; Jeremy Hill <jeremy@riverbendsalem.com>
Subject: RE: Consolidated Application 2499 Wallace - extension for Tree Regulation Variance decision and cancellation of Class 2 Driveway Approach Permit

Hi Pamela,

Just wanted to check in on the status of the SPR decision.

Thanks,

Sam Thomas
Senior Land Use Specialist



3150 Kettle Ct SE, Salem, OR 97301
o 503 399 1090 f 503 399 0565

w lenityarchitecture.com
e samt@lenityarchitecture.com

From: Pamela Cole <PCole@cityofsalem.net>
Sent: Friday, June 24, 2022 11:15 AM
To: Sam Thomas <samt@lenityarchitecture.com>; smconstruction@sendmemail.me
Cc: Laurel Christian <LChristian@cityofsalem.net>; Matthew Olney <MOlney@cityofsalem.net>; Steve Ward <sward@westech-eng.com>; Robin Dalke <RDalke@cityofsalem.net>; Tony Martin <TMartin@cityofsalem.net>
Subject: RE: Consolidated Application 2499 Wallace - extension for Tree Regulation Variance decision and cancellation of Class 2 Driveway Approach Permit

Sam and Scott -

While Public Works was writing the memo for the consolidated application, Robin Dalke and Tony Martin determined that the driveways on the La Jolla extension are *exempt* from Class 2 Driveway Approach Permits. I cancelled the Class 2 Driveway Approach Permit application, 22-110467-ZO. Please let me know whether you would like a refund of the \$1168 base fee for that part of the application or would like us to transfer the fee to another active application.

Because the Class 2 Driveway Approach Permit application is not required, the separate application will be only for the Tree Regulation Variance. The authorized 30-day extension will apply only to the current 120-day deadline for the Tree Regulation Variance, which is 10/17/2022. Therefore, the 30-day extension for the Tree Regulation Variance changes the deadline for that decision to 11/16/2022. We will be sending notice / request for comments on the Tree Regulation Variance early next week.

The final deadline of 9/21/2022 for the SPR-ADJ21-25 application cannot be further extended. The decision for SPR21-25 will be issued by the end of next week.

Thanks.

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From: Sam Thomas <samt@lenityarchitecture.com>
Sent: Friday, June 24, 2022 10:44 AM
To: Pamela Cole <PCole@cityofsalem.net>; smconstruction@sendmemail.me
Cc: Laurel Christian <LChristian@cityofsalem.net>; Matthew Olney <MOlney@cityofsalem.net>; Steve Ward <sward@westech-eng.com>; Robin Dalke <RDalke@cityofsalem.net>; Tony Martin <TMartin@cityofsalem.net>
Subject: RE: Consolidated Application 2499 Wallace

Hi Pamela,

Sorry for the delay. We would like to formally request a 30-day extension to the 120-day deadline of September 21, 2022.

Thanks!

Sam Thomas
Senior Land Use Specialist



3150 Kettle Ct SE, Salem, OR 97301
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From: Pamela Cole <PCole@cityofsalem.net>
Sent: Tuesday, June 21, 2022 8:23 AM
To: Sam Thomas <samt@lenityarchitecture.com>; smconstruction@sendmemail.me
Cc: Laurel Christian <LChristian@cityofsalem.net>; Matthew Olney <MOlney@cityofsalem.net>; Steve Ward <sward@westech-eng.com>; Robin Dalke <RDalke@cityofsalem.net>; Tony Martin <TMartin@cityofsalem.net>
Subject: RE: Consolidated Application 2499 Wallace
Importance: High

Sam and Scott --

I discussed the extended 120-day deadline for the original case (SPR-ADJ21-25), which is September 21, 2022, with the Planning Manager.

In order to make the timelines work in case of an appeal, we will issue the Class 3 Site Plan Review – Class 2 Adjustment (SPR-ADJ) decision as soon as we receive the revised Public Works memo. That decision will have conditions requiring the Tree Regulation Variance and Class 2 Driveway Approach Permit applications.

Because the Tree Regulation Variance and Class 2 Driveway Approach Permit were not part of the original application, they will be run concurrently with the SPR-ADJ, not consolidated with it. We must send notice / request for comments on them (TRP-DAP) to comply with the procedures ordinance (SRC 300). The Planning Manager asked if you could grant a 30-day extension for the TRP-DAP application in case of appeal.

Thanks.

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From: Pamela Cole
Sent: Wednesday, June 15, 2022 9:48 AM
To: Sam Thomas <samt@lenityarchitecture.com>
Cc: smconstruction@sendmemail.me; Laurel Christian <LChristian@cityofsalem.net>; Matthew Olney <MOlney@cityofsalem.net>; Steve Ward <sward@westech-eng.com>
Subject: RE: Consolidated Application 2499 Wallace

All,

I took a quick look at the new submittals and discussed them with Planning Manager Olivia Dias.

Due to the short timeline with my retirement July 15 (one month from today!) and the final extended deadline in September, we will be issuing the decision without renoticing first. The decision will include the first site plan as an attachment but will be based on the revised site plan / elevations and other new submittals.

Thanks.

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From: Pamela Cole

Sent: Wednesday, June 8, 2022 1:54 PM

To: Sam Thomas <samt@lenityarchitecture.com>

Subject: FW: Consolidated Application Updated Incomplete letter 2499 Wallace

This was the other letter I mentioned in my voicemail today. Please address these issues with uploads and notify me when you have done that.

I would like to be able to send out the renotice and issue the decision before my retirement – last day July 15, 2022. It would be very difficult for another planner to complete this case.

Thanks.

Pamela Cole

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From: Pamela Cole

Sent: Tuesday, May 17, 2022 5:02 PM

To: smconstruction@sendmemail.me; Sam Thomas <samt@lenityarchitecture.com>;

salempermits@lenityarchitecture.com

Cc: Laurel Christian <LChristian@cityofsalem.net>; Matthew Olney <MOlney@cityofsalem.net>

Subject: RE: Consolidated Application Updated Incomplete letter 2499 Wallace

Sam and Scott –

I reviewed the new documents and prepared the attached update. This update does not include comments from Public Works, as they are still reviewing.

Please let me know if you have questions. Thanks.

Pamela Cole

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From: Pamela Cole

Sent: Friday, May 13, 2022 12:41 PM

To: smconstruction@sendmemail.me; Sam Thomas <samt@lenityarchitecture.com>

Cc: mrobinson@schwabe.com; salempermits@lenityarchitecture.com

Subject: Tree Variance Updated Incomplete letter

Please review the attached notice of incompleteness and address the Tree Variance criteria by uploading a revised written statement.

Thanks.

Pamela Cole

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