



Land Use Application

Planning/Permit Application Center

City Hall / 555 Liberty St. SE / Room 320 / Salem, OR 97301-3513

503-588-6173 * planning@cityofsalem.net

If you need the following translated in Spanish, please call 503-588-6256.

Si usted necesita lo siguiente traducido en español, por favor llame 503-588-6256.

Application type

Please describe the type of land use action requested:

Class 1 Site Plan Review

(For office use only)

Permit #:

Work site location and information

Street address or location of subject property	260 NE LIBERTY STREET NE, SALEM, OR 97301
Total size of subject property	13,760 sf
Assessor tax lot numbers	TL 6900, 07 3W 22DC
Existing use structures and/or other improvements on site	No exterior work. Tenant Improvement within existing office building
Zoning	CB
Comprehensive Plan Designation	
Project description	Convert basement, Ste. 100 office space, into a restaurant & wine storage w/ new walls, doors, & finishes. MEP modifications. Add new furniture, fixtures & finishes to vacant 2nd floor office space, Ste. 310. MEP modifications.

People information

	Name	Full Mailing Address	Phone Number and Email address
Applicant	Laurie Simpson	4072 N Williams Ave, Ste. A Portland, OR 97227	laurie@connectarchitectcure.us 503-367-8057
Agent	Brian Jackson	14747 NW Greenbrier Park Way, Beaverton, OR 97006	brian.jackson@pacificoffice.com 503-641-2000
Paid By	Brian Jackson	14747 NW Greenbrier Park Way, Beaverton, OR 97006	brian.jackson@pacificoffice.com 503-641-2000

Project information

Project Valuation for Site Plan Review	No exterior work = \$0 Interior work = \$250,000
Neighborhood Association	
Have you contacted the Neighborhood Association?	☐ Yes ☒ No
Date Neighborhood Association contacted	
Describe contact with the affected Neighborhood Association (The City of Salem recognizes, values, and supports the involvement of residents in land use decisions affecting neighborhoods across the city and strongly encourages anyone requesting approval for any land use proposal to contact the affected neighborhood association(s) as early in the process as possible.)	
Have you contacted Salem-Keizer Transit? planning@cherriots.org	☐ Yes ☒ No
Date Salem-Keizer Transit contacted	
Describe contact with Salem-Keizer Transit	
Type the name and address of the Homeowners Association (If none, type "N/A".)	N/A