

City of Salem - Permit Application Center  
Planning Information Counter  
555 Liberty St. SE / Room 320  
Salem, OR 97301-3503  
Phone: 503-588-6256 ext.7427  
Fax: 503-588-6005

## Planning Pre-Application Conference Waiver

CITY OF *Salem*  
AT YOUR SERVICE  
Web: [www.cityofsalem.net](http://www.cityofsalem.net)

**① Please complete the following contact information:**

Applicant: Brandie Dalton Mailing Address: 1155 SE 13th St.  
Name: Salem, OR 97302  
Company: Multi/Tech Engineering  
Phone: 503-363-9227  
Fax: \_\_\_\_\_ E-Mail: bdalton@mtengineering.net

**② Please complete the following property information:**

Site Address(es): 1400 Block of Mildred Lane  
083W14CB/TL 24014 2501  
Site Size: 1.71 acres  
Existing Use & Structures: Vacant

**③ Please complete the following proposed development information:**

Type of Land Use Application Pre-Application Conference Waiver is Requested for: CU  
Brief Description of Proposed Development on the Site: See Attached  
5-lot Sub

**④ Please attach a written statement explaining why a pre-application conference waiver is requested**

The Planning Administrator may grant pre-application conference waivers in cases where the application is relatively simple and good cause is shown by the applicant to support the waiver.

**⑤ Please sign and date below:**

SIGNATURE: Brandie Dalton DATE: 5-26-22

**FOR PLANNING DIVISION USE ONLY - DO NOT WRITE BELOW**

Date Received: 5/31/2022 AMANDA No. 22-111268 Staff Initial: AGR

**The requested Pre-Application Conference Waiver is:**

☒ **Approved.** The Planning Administrator finds that the application is relatively simple, and the applicant has shown good cause to waive the pre-application conference in this case. The pre-application conference is hereby waived pursuant to SRC 300.310(b).

☐ **Denied (See Attached Reasons)**

Planning Administrator Signature: Gisele Anshu-Ogihara Date: 5/31/2022

Changes to Salem Revised Code have been implemented since the previous application for this property expired. The applicant should familiarize themselves with these changes to ensure the new application will comply with applicable code.

G:\CD\PLANNING\Application Info & Forms\Application Packets\Pre-App Waiver Form\_1.doc

**Subdivision:**

The applicant is requesting a pre-application waiver for a proposed subdivision located in the 1400 block of Mildred Lane SE (083W14CB/Tax Lots 2401 and 2501).

The proposed subdivision is being resubmitted due to the need for additional items. The original application was submitted in 2021. The applicant has had several conversations with the City over the last year regarding the project. Conversations with staff have provided the needed information to move forward on this project without a pre-application conference.

The applicant feels that at this stage in the process, a pre-application conference cannot provide any more information than we have already received through conversations with staff and the incomplete letter for this project.

Therefore, the applicant is requesting a pre-application conference waiver.