

## Pamela Cole

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**To:** Sam Thomas  
**Cc:** Jeremy Hill; Scott Martin; sward@westech-eng.com; Lee Gwyn; Roland Boschmann  
**Subject:** RE: 22 101953 00 NR Tree Variance 2499 Wallace Road NW Notice of Incompleteness

Hello,

March 23 has passed. When do you expect to resubmit?

Thanks.

### Pamela Cole

*Planner II*

City of Salem | Community Development Department

555 Liberty St SE, Suite 305, Salem OR 97301

[pcole@cityofsalem.net](mailto:pcole@cityofsalem.net) | 503-540-2309

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**From:** Sam Thomas <samt@lenityarchitecture.com>  
**Sent:** Monday, March 14, 2022 8:52 AM  
**To:** Pamela Cole <PCole@cityofsalem.net>  
**Cc:** Jeremy Hill <jeremy@riverbendsalem.com>; Scott Martin <smconstruction@sendmemail.me>; sward@westech-eng.com; Lee Gwyn <lee@lenityarchitecture.com>; Roland Boschmann <rolandb@lenityarchitecture.com>  
**Subject:** RE: 22 101953 00 NR Tree Variance 2499 Wallace Road NW Notice of Incompleteness

Hi Pamela,

We are wrapping up the final plans and are aiming to resubmit by Wednesday, 3/23.

Thanks,

Sam Thomas

Senior Land Use Specialist



3150 Kettle Ct SE, Salem, OR 97301

o 503 399 1090 f 503 399 0565

w [lenityarchitecture.com](http://lenityarchitecture.com)

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**From:** Pamela Cole <[PCole@cityofsalem.net](mailto:PCole@cityofsalem.net)>  
**Sent:** Monday, March 14, 2022 8:41 AM  
**To:** Sam Thomas <[samt@lenityarchitecture.com](mailto:samt@lenityarchitecture.com)>  
**Cc:** Jeremy Hill <[jeremy@riverbendsalem.com](mailto:jeremy@riverbendsalem.com)>; Scott Martin <[smconstruction@sendmemail.me](mailto:smconstruction@sendmemail.me)>  
**Subject:** RE: 22 101953 00 NR Tree Variance 2499 Wallace Road NW Notice of Incompleteness

Hello,

I have not seen the resubmittals (revised site plan / connectivity, revised elevations, revised adjustments, new driveway approach permits, and additional information for the Tree Variance). When do you expect to submit?

Thanks.

**Pamela Cole**

*Planner II*

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**From:** Sam Thomas <[samt@lenityarchitecture.com](mailto:samt@lenityarchitecture.com)>

**Sent:** Wednesday, January 26, 2022 2:24 PM

**To:** Pamela Cole <[PCole@cityofsalem.net](mailto:PCole@cityofsalem.net)>

**Cc:** Jeremy Hill <[jeremy@riverbendsalem.com](mailto:jeremy@riverbendsalem.com)>; Scott Martin <[smconstruction@sendmemail.me](mailto:smconstruction@sendmemail.me)>

**Subject:** RE: 22 101953 00 NR Tree Variance 2499 Wallace Road NW Notice of Incompleteness

Hi Pamela,

Yes, I meant consolidate the tree variance application. We are aiming to resubmit mid/late February. Please extend to 9/21/2022 to give us the potential needed time.

Thanks,

Sam Thomas

Senior Land Use Specialist



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**From:** Pamela Cole <[PCole@cityofsalem.net](mailto:PCole@cityofsalem.net)>

**Sent:** Wednesday, January 26, 2022 2:03 PM

**To:** Sam Thomas <[samt@lenityarchitecture.com](mailto:samt@lenityarchitecture.com)>

**Cc:** Jeremy Hill <[jeremy@riverbendsalem.com](mailto:jeremy@riverbendsalem.com)>; Scott Martin <[smconstruction@sendmemail.me](mailto:smconstruction@sendmemail.me)>

**Subject:** RE: 22 101953 00 NR Tree Variance 2499 Wallace Road NW Notice of Incompleteness

Sam,

To Planning, "concurrently" means processed at the same time, but as a separate application. Do you mean that you want to consolidate the Tree Variance into the combined case with the other applications?

If you do want to consolidate it with the other applications, could you please give me a specific end date for the extension? The consolidated case is already extended to June 2, 2022. The extended date should be at least 120 days from the date you actually submit the revised site plan / connectivity, revised elevations, revised adjustments, new driveway approach permits, and additional information for the Tree Variance, and we have received sufficient information to deem the consolidated / revised application complete. The maximum extension of the consolidated / revised application would be to 9/21/2022.

Thanks.

**Pamela Cole**

*Planner II*

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**From:** Sam Thomas <[samt@lenityarchitecture.com](mailto:samt@lenityarchitecture.com)>

**Sent:** Wednesday, January 26, 2022 1:50 PM

**To:** Pamela Cole <[PCole@cityofsalem.net](mailto:PCole@cityofsalem.net)>; Scott Martin <[smconstruction@sendmemail.me](mailto:smconstruction@sendmemail.me)>

**Cc:** Jeremy Hill <[jeremy@riverbendsalem.com](mailto:jeremy@riverbendsalem.com)>

**Subject:** RE: 22 101953 00 NR Tree Variance 2499 Wallace Road NW Notice of Incompleteness

Hi Pamela,

We would like to request a 120-day extension and to have the tree variance application processed concurrently with the other applications.

Thanks,

Sam Thomas

Senior Land Use Specialist



3150 Kettle Ct SE, Salem, OR 97301

o 503 399 1090 f 503 399 0565

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**From:** Pamela Cole <[PCole@cityofsalem.net](mailto:PCole@cityofsalem.net)>

**Sent:** Tuesday, January 25, 2022 3:31 PM

**To:** Scott Martin <[smconstruction@sendmemail.me](mailto:smconstruction@sendmemail.me)>; Sam Thomas <[samt@lenityarchitecture.com](mailto:samt@lenityarchitecture.com)>

**Subject:** RE: 22 101953 00 NR Tree Variance 2499 Wallace Road NW Notice of Incompleteness

You have asked staff to process the Tree Variance separately, and it will be subject to its own 14-day notice period, potential appeal to the Hearings Officer or call-up by City Council, and 120-day deadline.

The decision on the Tree Variance will affect the other components of the application.

We are still waiting for the revised site plan / connectivity, revised elevations, revised adjustments, and new driveway approach permits. Therefore, the current extended deadline of June 2, 2022 will not be sufficient to ensure that a revised SPR-ADJ-DAP application may be reviewed, issued, potentially appealed, and resolved prior to the deadline.

Please provide an additional extension equal to at least 120 days from submittal of the Driveway Approach Permit application, revised site plan and elevations, and revised adjustments. The maximum extension for the 120-day deadline on the original SPR-ADJ application would be 9/21/2022.

Another option would be to withdraw the current SPR-ADJ21-25 application, since no decision has been issued, and submit new SPR, ADJ, and DAP applications after the Tree Variance decision is final.

Please tell me how you intend to proceed.

Thanks.

**Pamela Cole**

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**From:** Pamela Cole

**Sent:** Thursday, January 20, 2022 9:55 AM

**To:** Scott Martin <[smconstruction@sendmemail.me](mailto:smconstruction@sendmemail.me)>; Sam Thomas <[samt@lenityarchitecture.com](mailto:samt@lenityarchitecture.com)>

**Subject:** 22 101953 00 NR Tree Variance 2499 Wallace Road NW Notice of Incompleteness

I received the Tree Variance application and see that you have now uploaded a copy of the July 2021 arborist report and a tree plan indicating the three trees to be removed.

Please review the attached completeness review letter and respond as soon as possible with the requested items.

Thanks.

**Pamela Cole**

*Planner II*

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