

**Planning/Permit Application Center**

City Hall / 555 Liberty St. SE / Room 320 / Salem, OR 97301-3513

503-588-6173 \* [planning@cityofsalem.net](mailto:planning@cityofsalem.net)

If you need the following translated in Spanish, please call 503-588-6256.

Si usted necesita lo siguiente traducido en español, por favor llame 503-588-6256.

**Application type**

Please describe the type of land use action requested:

Driveway Approach Permit (DAP)

(For office use only)

Permit #:

**Work site location and information**

<b>Street address or location of subject property</b>	Cordon Road
<b>Total size of subject property</b>	23.3 Acres
<b>Assessor tax lot numbers</b>	082W05/200, 300, 400, 401, and 500
<b>Existing use structures and/or other improvements on site</b>	SFD to be removed
<b>Zoning</b>	IC
<b>Comprehensive Plan Designation</b>	Industrial Commercial
<b>Project description</b>	396 Multi-Family Complex

**People information**

	<b>Name</b>	<b>Full Mailing Address</b>	<b>Phone Number and Email address</b>
<b>Applicant</b>	KCH Enterprises, LLC	10355 Liberty Road S Salem, OR 97306	503-362-4588
<b>Agent</b>	Brandie Dalton Land-Use Consultant	Multi/Tech Engineering 1155 SE 13th Street, Salem, OR 97302	503-363-9227 <a href="mailto:bdalton@mtengineering.net">bdalton@mtengineering.net</a>
<b>Paid By</b>	KCH Enterprises, LLC Terri Robinson		<a href="mailto:terri@harrisonindustries.net">terri@harrisonindustries.net</a>

**Project information**

<b>Project Valuation for Site Plan Review</b>	
<b>Neighborhood Association</b>	SEMCA
<b>Have you contacted the Neighborhood Association?</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<b>Date Neighborhood Association contacted</b>	
<b>Describe contact with the affected Neighborhood Association</b> (The City of Salem recognizes, values, and supports the involvement of residents in land use decisions affecting neighborhoods across the city and strongly encourages anyone requesting approval for any land use proposal to contact the affected neighborhood association(s) as early in the process as possible.)	Via Email on Sept. 21, 2021 Via Open House on Nov. 10, 2021 Via Email on Dec. 27, 2021
<b>Have you contacted Salem-Keizer Transit?</b> <a href="mailto:planning@cherriots.org">planning@cherriots.org</a>	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Date Salem-Keizer Transit contacted</b>	
<b>Describe contact with Salem-Keizer Transit</b>	
<b>Type the name and address of the Homeowners Association</b> (If none, type "N/A".)	N/A

**Authorization by property owner(s)/applicant**

**\*If the applicant and/or property owner is a Limited Liability Company (LLC), please also provide a list of all members of the LLC with your application.**

**Copyright release for government entities:** I hereby grant permission to the City of Salem to copy, in whole or part, drawings and all other materials submitted by me, my agents, or representatives. This grant of permission extends to all copies needed for administration of the City's regulatory, administrative, and legal functions, including sharing of information with other governmental entities.

**Authorizations:** Property owners and contract purchasers are required to authorize the filing of this application and must sign below.

- All signatures represent that they have full legal capacity to and hereby do authorize the filing of this application and certify that the information and exhibits herewith submitted are true and correct.
- I (we) hereby grant consent to the City of Salem and its officers, agents, employees, and/or independent contractors to enter the property identified above to conduct any and all inspections that are considered appropriate by the City to process this application.
- I (we) hereby give notice of the following concealed or unconcealed dangerous conditions on the property:

**Electronic signature certification:** By attaching an electronic signature (whether typed, graphical or free form) I certify herein that I have read, understood and confirm all the statements listed above and throughout the application form.

Authorized Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address (include ZIP): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address (include ZIP): \_\_\_\_\_

(For office use only)		
Received by	Date:	Receipt Number:

Not using Internet Explorer?

Save the file to your computer and email to [planning@cityofsalem.net](mailto:planning@cityofsalem.net).