

Planning/Permit Application Center

City Hall / 555 Liberty St. SE / Room 320 / Salem, OR 97301-3513

503-588-6173 * planning@cityofsalem.net

If you need the following translated in Spanish, please call 503-588-6256.

Si usted necesita lo siguiente traducido en español, por favor llame 503-588-6256.

(For office use only)
Permit #:

Application type

Please describe the type of land use action requested:

Class II Site Plan Review

Work site location and information

Street address or location of subject property	1185 22nd St. SE, Salem, MA 97302
Total size of subject property	99,675 SF
Assessor tax lot numbers	073W35AB04500
Existing use structures and/or other improvements on site	18,400 SF 1 story building (was administration office use. currently vaca
Zoning	IC
Comprehensive Plan Designation	IC
Project description	Interior improvements to existing building for new use of day and night shelter and supportive services. Roof replacement and new HVAC equipment. Exterior Smoking Patio and fence replacement. New

People information

	Name	Full Mailing Address	Phone Number and Email address
Applicant	Luke Gmazel	Salem Public Works 555 Liberty St SE Room 325 Salem OR	lgmazel@cityofsalem.net 503-588-6211
Agent	Amy Provost	Merryman Barnes Architects, Inc 4713 N Albina Ave Suite 201 Portland	aprovost@merrymanbarnesar chitects.com 503-222-3841
Paid By	Luke Gmazel	Salem Public Works 555 Liberty St SE Room 325 Salem OR	lgmazel@cityofsalem.net 503-588-6211

Project information

Project Valuation for Site Plan Review	5,409,000.00
Neighborhood Association	
Have you contacted the Neighborhood Association?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Date Neighborhood Association contacted	
Describe contact with the affected Neighborhood Association (The City of Salem recognizes, values, and supports the involvement of residents in land use decisions affecting neighborhoods across the city and strongly encourages anyone requesting approval for any land use proposal to contact the affected neighborhood association(s) as early in the process as possible.)	
Have you contacted Salem-Keizer Transit? planning@cherriots.org	<input type="radio"/> Yes <input checked="" type="radio"/> No
Date Salem-Keizer Transit contacted	
Describe contact with Salem-Keizer Transit	
Type the name and address of the Homeowners Association (If none, type "N/A".)	N/A

Authorization by property owner(s)/applicant

***If the applicant and/or property owner is a Limited Liability Company (LLC), please also provide a list of all members of the LLC with your application.**

Copyright release for government entities: I hereby grant permission to the City of Salem to copy, in whole or part, drawings and all other materials submitted by me, my agents, or representatives. This grant of permission extends to all copies needed for administration of the City's regulatory, administrative, and legal functions, including sharing of information with other governmental entities.

Authorizations: Property owners and contract purchasers are required to authorize the filing of this application and must sign below.

- All signatures represent that they have full legal capacity to and hereby do authorize the filing of this application and certify that the information and exhibits herewith submitted are true and correct.
- I (we) hereby grant consent to the City of Salem and its officers, agents, employees, and/or independent contractors to enter the property identified above to conduct any and all inspections that are considered appropriate by the City to process this application.
- I (we) hereby give notice of the following concealed or unconcealed dangerous conditions on the property:

Electronic signature certification: By attaching an electronic signature (whether typed, graphical or free form) I certify herein that I have read, understood and confirm all the statements listed above and throughout the application form.

Authorized Signature: 

Print Name: Steven D. Powers, City Manager **Date:** 1/18/22

Address (include ZIP): 555 Liberty St SE, Room 220, Salem, OR 97302

Authorized Signature: Amy Provost 
*Digitally signed by Amy Provost
DN: C=US, E=aprovost@merrymanbarnesarchitects.com, CN=Amy Provost
Date: 2021.12.08 20:57:02-08'00'

Print Name: Amy Provost **Date:** 12/6/21

Address (include ZIP): Merryman Barnes Architects, Inc 4713 N Albina Ave Suite 201 Portland OR 97217

(For office use only)		
Received by	Date:	Receipt Number:

Not using Internet Explorer?

Save the file to your computer and email to planning@cityofsalem.net.