



555 Liberty Street SE / Room 305 • Salem OR 97301-3503 • Phone 503-588-6213 • TTY 503-588-6005
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December 3, 2021

Brandie Dalton
BDalton@mtengineering.net

RE: Phased Subdivision Application for 6719 Devon Avenue SE (AMANDA 21-1213334-LD)

Ms. Dalton,

I am reviewing the partition application for completeness. The following information is required for staff to deem the application complete.

(1) **Title Report.** Title reports are to be dated within 30-days of submittal

The following items are identified deficiencies in your application and will need to be addressed. Failure to address issues could result in denial of application.

Findings related to modification of Condition 5 are not adequate for approval.
The applicant is encouraged to schedule a meeting with staff to discuss potential options that may meet the modification criteria.

The application will be deemed complete upon receipt of one of the following:

- (1) All of the missing information;
- (2) Some of the missing information and written notice from the applicant that no other information will be provided;
- (3) Written notice from the applicant that none of the missing information will be provided.

You have until May 11, 2021 (180 days from the date the application was submitted) to respond in one of the three ways listed above, or the application will be deemed void.

Please submit the above requested materials and/information to our office through SPLASH, by mail, email, or in person. If you have questions, please contact me at (503) 540-2343 or odias@cityofsalem.net

The Salem Revised Code may be accessed online at the following location:

<https://www.cityofsalem.net/Pages/salem-revised-code.aspx>

Sincerely,



Olivia Dias
Current Planning Manager

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