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April 27, 2021

## PLANNING REVIEW CHECKLIST

**Subject Property:** 710 Winding Way SE

**Ref#:** 21-104980-LD (PLA 1)  
21-104981-LD (PLA 2)  
21-104982-LD (PLA 3)

**Applicant:** Matthew Bailey

**Contact:** Curt Fisher, AKS Engineering  
[fisherc@aks-eng.com](mailto:fisherc@aks-eng.com)

Three Property Line Adjustment applications were received on March 8, 2021. Prior to deeming your applications complete, modifications and/or additional information must be provided to address the following item(s):

Item:	
<b><u>SRC800.025 – Accessway Length</u></b>	<p>PLA 1 is not approvable because of the length of the accessway. For a flag lot serving one-two parcels, the maximum length of the accessway is 150 ft.</p> <p>PLAs must be considered on an individual basis and the only way to look at the lot configuration holistically would be via the partition or subdivision process.</p>
<b><u>Vacation of Vacation Ln</u></b>	<p>If the applicant intends to not vacate Vacation Ln., a formal request to rescind the vacation of right-of-way request (Ord. 08-18) will need to be submitted to Public Works.</p> <p>As PLAs are Class 1 decisions and may not be conditioned, this request would need be approved by City Council before a PLA would be approved.</p>

Your application, which is incomplete, will be deemed complete upon receipt of one of the following:

- (1) All of the missing information.
- (2) Some of the missing information and written notice from you (the applicant) that no other information will be provided.
- (3) Written notice from you (the applicant) that none of the missing information will be provided.

**You have 180 days from the date the application was first submitted to respond in one of the three ways listed above, or the application will be deemed void.**

For questions regarding the above requirements, feel free to contact me directly by calling (503) 540-2347 or via email at [kstraus@cityofsalem.net](mailto:kstraus@cityofsalem.net).

**The Salem Revised Code may be accessed online at the following location:**

<https://www.cityofsalem.net/Pages/salem-revised-code.aspx>

Sincerely,

Kirsten Straus, Planner I