



COMMUNITY DEVELOPMENT DEPARTMENT

555 Liberty St. SE / Room 305 • Salem, OR 97301-3503 • (503) 588-6173 • (503) TTY 588-6353 • (503) Fax 588-6005

<http://www.cityofsalem.net/planning>

***Si necesita ayuda para comprender esta informacion, por favor llame 503-588-6173***

July 3, 2019

DEVON PROPERTY LLC  
3425 BOONE RD SE  
SALEM 97317

HSF DEVELOPMENT LLC  
3425 BOONE RD SE  
SALEM OR 97317

MULTI TECH ENGINEERING  
ATTN BRANDIE DALTON  
1155 13<sup>TH</sup> ST SE  
SALEM OR 97306

- I. TYPE OF LAND USE CASE: Subdivision; Case No. SUB19-05; Application No. 19-109483-LD
- II. DATE APPLICATION DEEMED COMPLETE: July 2, 2019
- III. LOCATION OF SUBJECT PROPERTY: 6719 Devon Avenue SE, Salem, OR 97306
- IV. **REQUEST:** A tentative subdivision plan to divide approximately 19.89 acres into 84 lots ranging in size from 6,000 square feet to 10,630 square feet. The applicant is requesting an alternative street standard to increase the grade of Lone Oak Road SE (collector) from eight percent to twelve percent and increase the grade of two local streets, One Avenue and Two Avenue, from twelve percent to approximately fifteen percent.  
  
The subject property is approximately 19.89 acres in size, zoned RS (Single Family Residential), and located at 6719 Devon Avenue SE (Marion County Assessor Map and Tax Lot Numbers 083W22C00300).
- V. REVIEW PROCESS: Your completed application has been received. The following are key dates you should consider during the continuing review process.
  - A. After your application is deemed complete, a Notice of Filing outlining your proposal along with a Request for Comments form advising that comments will be received for a period of 14 days will be mailed to the list of property owners within the notification area.
  - B. The subject property must be POSTED **no sooner than July 3, 2019** and **no later than July 7, 2019**. Posting is required on each street frontage. This is your responsibility as the applicant in this case.
  - C. The POSTING NOTICES/SIGNS and the AFFIDAVIT can be obtained in Room 305, Civic Center. **A \$25.00 DEPOSIT (CASH OR CHECK ONLY) FOR EACH POSTING SIGN IS REQUIRED. CONTACT THE CASE PLANNER BEFORE COMING TO THE CIVIC CENTER TO PICK UP THE POSTING SIGNS.**
  - D. The SIGNED AND NOTARIZED AFFIDAVIT must be returned to the Civic Center, Room 305 within five days of the date of original posting. Posting SIGNS MUST BE RETURNED within seven days after the date the decision is issued. The deposit will be refunded if posting signs are returned on time and in reusable condition.

If you have any questions, please contact Olivia Glantz, Planner III at this office:

City of Salem Planning Division  
Civic Center, 555 Liberty Street SE/Room 305  
503-540-2343, E-mail: [OGlantz@cityofsalem.net](mailto:OGlantz@cityofsalem.net)