



COMMUNITY DEVELOPMENT DEPARTMENT

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MEMO

TO: Mark Grenz, Multi-Tech Engineering

FROM: Olivia Glantz, Planner III

DATE: April 10, 2019

SUBJECT: **Completeness Review – 4400 Kale Street NE; Modification to Subdivision07-13A (#19-107670-LD)**

The Planning Division received an application for the proposed subdivision at 4400 Kale Street NE on March 21, 2019. Prior to deeming your application complete, modifications and/or additional information must be provided to address the following item(s):

ITEM	NOTES
Adjustment Application	Please submit adjustment application, including fees, application and items on check list.
Tentative Subdivision Map	<p>Segment E:</p> <ul style="list-style-type: none">• Address connectivity• Street required to be 60-foot wide, meeting City Standards• Lots 471, 480, 487, 509 & 519 do not appear to be buildable with wetland.• Lot 470 depth exceeds 300% of the lot width. <p>Segment I:</p> <ul style="list-style-type: none">• Adjustment for depth exceeding 300% of lot width for Lots 272-276.• Lot north of Lot 257 needs label <p>Segment G:</p> <ul style="list-style-type: none">• Show pedestrian path as dedication and the width does not meet Public Works design standard for bike/pedestrian walkway.

Decision Criteria	<ul style="list-style-type: none">• Adjustment findings for each adjustment.
Schematic Plan	The applicant shall provide a schematic plan showing the location of existing and proposed city infrastructure (SRC 205.030(f)). The applicant should clearly identify the anticipated phasing of the infrastructure installation.

Your application, which is incomplete, will be deemed complete upon receipt of one of the following:

- (1) All of the missing information
- (2) Some of the missing information and written notice from you (the applicant) that no other information will be provided
- (3) Written notice from you (the applicant) that none of the missing information will be provided

You have 180 days from the date the application was first submitted to respond in one of the three ways listed above, or the application will be deemed void.

For questions regarding the above requirements, feel free to contact me directly by calling (503) 540-2343 or via email at ograntz@cityofsalem.net. You may access the Salem Revised Code accessed by clicking [HERE](#).