



COMMUNITY DEVELOPMENT DEPARTMENT

555 Liberty St. SE / Room 305 • Salem, OR 97301-3503 • (503) 588-6173 • (503) TTY 588-6353 • (503) Fax 588-6005

<http://www.cityofsalem.net/planning>

***Si necesita ayuda para comprender esta informacion, por favor llame 503-588-6173***

March 27, 2019

HARMON HARVEY  
JANE ANN HARVEY REV LIVING TR  
MARY INEZ HARVEY  
625 SALEM HEIGHTS AV S  
SALEM OR 97302-5612

THOMAS KAY CO  
3150 LINK CT S  
SALEM OR 97302

PROJECT DELIVERY GROUP LLC  
3772 PORTLAND ROAD NE  
SALEM OR 97301

- I. TYPE OF LAND USE CASE: Subdivision; Case No. SUB-ADJ19-02; Application No. 18-125034-LD
- II. DATE APPLICATION DEEMED COMPLETE: March 27, 2019
- III. LOCATION OF SUBJECT PROPERTY: 500 to 600 Blocks of Salem Heights Avenue S / 97302
- IV. **REQUEST:** A consolidated application for a proposed 34-lot subdivision (Wren Heights) that the division of approximately 8 acres into 34 lots ranging in size from approximately 5,251 square feet to approximately 22,034 square feet. The applicant is requesting an alternative street standard for Earhart Street S and Felton Street S; in addition, a Class 1 Adjustment to reduce the minimum lot depth for Lot 7 from 120 feet, as required for double frontage lots under SRC 511.010(a), Table 511-2, to approximately 106-feet.  
  
The subject property is approximately 8 acres in size, zoned RS (Single Family Residential), and located in the 500 to 600 blocks of Salem Heights Avenue S (Marion County Assessor Map and Tax Lot Numbers: 083W04AA10400, 10600, 10601, 10700, 10800).
- V. REVIEW PROCESS: Your completed application has been received. The following are key dates you should consider during the continuing review process.
  - A. After your application is deemed complete, a Notice of Filing outlining your proposal along with a Request for Comments form advising that comments will be received for a period of 14 days will be mailed to the list of property owners within the notification area.
  - B. The subject property must be POSTED **no sooner than March 27, 2019** and **no later than March 31, 2019**. Posting is required on each street frontage. This is your responsibility as the applicant in this case.
  - C. The POSTING NOTICES/SIGNS and the AFFIDAVIT can be obtained in Room 305, Civic Center. **A \$25.00 DEPOSIT (CASH OR CHECK ONLY) FOR EACH POSTING SIGN IS REQUIRED. CONTACT THE CASE PLANNER BEFORE COMING TO THE CIVIC CENTER TO PICK UP THE POSTING SIGNS.**
  - D. The SIGNED AND NOTARIZED AFFIDAVIT must be returned to the Civic Center, Room 305 within five days of the date of original posting. Posting SIGNS MUST BE RETURNED within seven days after the date the decision is issued. The deposit will be refunded if posting signs are returned on time and in reusable condition.

If you have any questions, please contact Olivia Glantz, Planner III at this office: City of Salem Planning Division  
Civic Center, 555 Liberty Street SE/Room 305, 5035402343, E-mail: [OGlantz@cityofsalem.net](mailto:OGlantz@cityofsalem.net)