

CITY OF *Salem*
AT YOUR SERVICE
**Community Planning and Development
Planning Division**

555 Liberty Street SE / Room 305 • Salem OR 97301-3503 • Phone 503-588-6213
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Courtesy Expiration Letter

June 02, 2025

To: Rhonda Wolf, United Way of the Mid Willamette Valley – rwolf@unitedwaymwv.org
Britany Randall, BRAND Land Use, britany@brandlanduse.com

Re: Deadline – Class 2 Adjustment and Driveway Approach Permit, 23-112390-PLN, 4396
Market Street NE

Our records show that you received a Class 2 Adjustment and Driveway Approach Permit for the development of a Cottage Cluster containing eight dwelling units (ADJ-DAP22-07MOD1) in October of 2023 for the property located at 4396 Market Street NE. At this time, the approval for the Class 2 Adjustment Modification is set to expire on October 12, 2025.

Case Number:	ADJ-DAP22-07MOD1
Effective Date:	October 12, 2023
Approval Expires On:	October 12, 2025

We are informing you of this expiration date so you can submit a building permit or file for an extension prior to the expiration date. If no building permits are submitted, or an extension is not requested, prior to the expiration date of **October 12, 2025**, the Class 2 Adjustment will be void. Our records also indicate that the approval for the Class 2 Driveway Approach is set to expire on **October 12, 2027**. Class 2 Driveway Approach Permits are not eligible for extensions per Table 300-3 in [SRC 300.850](#).

Any questions concerning this matter should be directed to the Case Manager, Caroline DeBruine, at (503) 540-2326 or at cdebruine@cityofsalem.net.

Sincerely,



Caroline DeBruine
Planner I