

## Jennifer Halley

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**From:** Jennifer Halley  
**Sent:** Thursday, May 29, 2025 9:12 AM  
**To:** Jennifer Halley  
**Cc:** Peter Domine  
**Subject:** Notice of Filing / Request for Comments - Case No. SPR-ADJ-TRV-DAP25-16 for 1805 Oxford St SE  
**Attachments:** SPR-ADJ-TRV-DAP25-16 NOF-RFC.pdf

**BCC List:** Britany Randall; Shelby Guizar; 'tracie@dalkeconstruction.com'; 'Bill Smaldone'; 'Corky Brown, East Salem Suburban Neighborhood Association'; 'Dan Jursnick'; 'Dave MacMillan - SESNA'; 'Geoffrey James - Morningside N.A.'; 'Heather Sorensen'; Irma Coleman; 'Jeff Leach'; 'Joe Farrior'; Lisa Anderson-Ogilvie; 'Mark Wieprecht'; 'Marvin Baker, East Salem Suburban Neighborhood Association'; 'Michael Johnson, East Salem Suburban Neighborhood Association'; 'SESNA Email Group'; 'Shannon Priem'; 'Statesman Journal Newsroom'; 'Trevor Phillips'; 'Adam Deshon'; Albert Rossi; 'Andrew Wilch'; 'Austin McGuigan, Polk Co. Planning'; 'Bill Lawyer, City of Keizer Public Works'; Brandon Ditto; 'Brandon Pike'; 'Cara Kaser'; 'Cherriots Planning'; 'Christine Stevenson, Dept. of State Lands'; Curtis Pellatz; 'Daniel Kizer'; 'David Fridenmaker, Salem Keizer School District'; 'Dennis Will (NOLA Land Use Chair)'; 'Ed Gates'; 'Gerry Juster'; Hilary Heite; Hilary Leavell; 'John Rasmussen, Marion Co. Public Works'; 'Ken Spencer'; 'Kevin Haunschild'; Kimberli Fitzgerald; Laurel Christian; 'Lesley Hegewald, Mid-Willamette Valley COG'; 'Marion Co Assessor's Office'; 'Marion County'; 'Marion County Planning'; 'Max Hepburn'; 'Nicole Bess'; Olivia Dias; 'Prescott Mann'; 'Robin Dalke (RDalke@cityofsalem.net)'; 'Ryan Slack'; 'Sachin Shukla'; Salem-Keizer School District 24-J; 'Shane Witham'; 'Shannon Stoutenburg'; 'Steve Baldwin, Marion County Assessor's Office'; 'Terry Neal'

Hello,

The Notice of Filing/ Request for Comments for Site Plan Review, Adjustment, Tree Variance and Driveway Approach Permit Case No. SPR-ADJ-TRV-DAP25-16 for 1805 Oxford St SE is attached for your information. Comments are due **June 12, 2025, by 5:00 p.m.** Hard copies go out in the mail today for those of you who are to receive one.

Application Summary: Development of a building addition to an existing complex.

Please direct questions or comments to the **CASE MANAGER:**

**Peter Domine**

[Pdomine@cityofsalem.net](mailto:Pdomine@cityofsalem.net)

503-540-2311

Thank you,

**Jennifer Halley**

*Admin Analyst I*

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**Permit Application Center (PAC) Closure and Relocation:**

**The PAC Center will be closed to in-person services Monday-Friday June 2-13, 2025.**

All services will be available through email, phone and the PAC Portal.

Starting **June 16<sup>th</sup>** the Community Planning and Development Department, including the Permit Application Center, will be located at our temporary offices at [440 Church St SE](#) for approximately 24 months for the seismic renovation of City Hall.