

Planning/Permit Application Center

City Hall

555 Liberty St. SE, Room 320

Salem OR 97301-3513

503-588-6213 **planning@cityofsalem.net**

If you need the following translated in Spanish, please call 503-588-6256.

Si usted necesita lo siguiente traducido en español, por favor llame 503-588-6256.

Project Description

Replat to reconfigure the lot lines of three lots and consolidate two lots into one.

Replat Tentative Plan

Work site location and information

Street address of or location of subject property	300 COTTAGE ST NE SALEM OR 97301
Size of property (acres)	0.25
Tax Lot Number	073W22DD05100
Neighborhood Association	Central Area Neighborhood Development Organization (CAI
Street address of or location of subject property	693 CHEMEKETA ST NE SALEM OR 97301
Size of property (acres)	0.15
Tax Lot Number	073W22DD04900
Neighborhood Association	Central Area Neighborhood Development Organization (CAI
Street address of or location of subject property	0 CHEMEKETA ST NE SALEM OR 97301
Size of property (acres)	0.09
Tax Lot Number	073W22DD05000
Neighborhood Association	Central Area Neighborhood Development Organization (CAI
Street address of or location of subject property	0 COTTAGE ST NE SALEM OR 97301
Size of property (acres)	0.50
Tax Lot Number	073W22DD05200
Neighborhood Association	Central Area Neighborhood Development Organization (CAI

People information

Applicant	MARK HOYT	693 CHEMEKETA ST NE SALEM OR 97301	503-364-2281 mark@shermlaw.com
Owner	Chemeketa Cottage, LLC	Mark Hoyt, 693 Chemeketa St NE, Salem, OR 97301, 503 364 2281, mark@shermlaw.com	
Contact	MARK HOYT	693 CHEMEKETA ST NE SALEM OR 97301	503-364-2281 mark@shermlaw.com

Project information

Site Area (Acreage)	.99
Number of Lots	3
MS4 Reporting	No
Existing use structures and/or other improvements on site	Tax Lot 073W22DD04900 is developed with an office building. The remaining parcels are all used as parking lots.
Neighborhood Association Contact	N/A
Salem-Keizer Transit Contact	N/A
Homeowners Association	N/A

Land Use fees

Description	Amount
Replat	\$6,402.00
Automation Surcharge	\$5.00
Total Fees	\$6,407.00

Terms and Conditions

Correct information: I hereby certify I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not.

Copyright release for government entities: I hereby grant permission to the City of Salem to copy, in whole or part, drawings and all other materials submitted by me, my agents, or representatives. This grant of permission extends to all copies needed for administration of the City's regulatory, administrative, and legal functions, including sharing of information with other governmental entities.

Indemnity: I, the permit applicant, shall indemnify, defend and hold harmless the City of Salem, its officers, employees and agents from any and all claims arising out of or in connection with work done under this permit.

Authorizations

- Property owners and contract purchasers are required to authorize the filing of this application and must sign below. This signed form must be uploaded with other review documents.
- If the applicant and/or property owner is a Limited Liability Company (LLC), please also provide a list of all members of the LLC with your application.
- All signatures represent that they have full legal capacity to and hereby do authorize the filing of this application and certify that the information and exhibits herewith submitted are true and correct.
- I (we) hereby grant consent to the City of Salem and its officers, agents, employees, and/or independent contractors to enter the property identified above to conduct any and all inspections that are considered appropriate by the City to process this application.

This application was electronically submitted to the City of Salem Permit Application Center by **MARK HOYT** (PersonID: 384710) on **May 22, 2025** at **9:07 AM**.

I (we) hereby give notice of the following concealed or unconcealed dangerous conditions on the property:

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I (we) certify that I (we) have read, understood, and confirm all the statements listed above and throughout the application form.

Authorized Signature: _____

Printed Name: _____ **Date:** _____

Address (include ZIP): _____

Authorized Signature: _____

Printed Name: _____ **Date:** _____

Address (include ZIP): _____

Authorized Signature: _____

Printed Name: _____ **Date:** _____

Address (include ZIP): _____

(For office use only)		
Received by:	Date:	Receipt Number: