



CHRISTY PERRY, Superintendent
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August 21, 2019

To: Entities and Organizations Conducting or Facilitating Business with Salem-Keizer Public Schools

This letter serves as verification that the following Salem-Keizer Public Schools (SKPS) employees are authorized to sign all applications, contracts, and related documents for land use, renovation, development, and construction of school facilities.

- Mike Wolfe, Chief Operations Officer
- Joel Smallwood, Director of Maintenance & Construction Services

This signature authority is in accordance with the following items approved/adopted by the SKPS school board at its June 11, 2019, board meeting:

- Resolution No. 201819-14 "Delegating Contract and Purchasing Authority"
- Board Action Item 7.f "Delegate Authority to Complete Property Transactions to Support Timely Delivery of 2018 Bond Program"

Referenced documents and noted actions are available on the SKPS website, specifically the school board webpage: <https://salkeiz.k12.or.us/schoolboard/>.

Sincerely,


Christy Perry
Superintendent