

Work in Right-of-Way Permit Application

PLEASE COMPLETE SECTION 1 OF THIS DOCUMENT.

Notice of three full business days is required (weekends and holidays excluded).
Send the completed application to developmentservices@cityofsalem.net or:

City of Salem
Traffic Engineering Section
555 Liberty Street SE Room 325
Salem OR 97301-3513

For Office Use Only

Traffic Permit #

AMANDA Permit #

25 108833 LC

Expedited

☐ Yes ☒ No

25 107363 PLN

SECTION 1: GENERAL INFORMATION

Type A (Valid for 30 days)

- ☒ Closure of sidewalk
- ☐ Closure of local right-of-way, lane, alley, or street
- ☐ Work in collector or arterial, maintaining all travel lanes

Type B (Valid for 10 closure days within a 30-day period)

- ☐ Closure of one arterial lane
- ☐ Closure of one collector lane
- ☐ Closure of two or more arterial lanes
- ☐ Closure of two or more collector lanes

Site Address 1205 Hillendale Dr SE, Salem

Work Location East side of 12th St SE adjacent to above address

Name of Applicant R & R Tree Service, Inc.

Address 1710 Commercial St NE, Salem, OR 97301

Day Phone 503-540-9038

Evening Phone 503-569-3751

Email sales@rrtreeservice.com

Fax 503-540-9039

Is applicant the contractor? ☒ Yes ☐ No If no, provide the contractor's contact information.

Name of Contractor's Contact Person Jannai Cornett

Day Phone 503-540-9038

Evening Phone 503-569-3751

Email sales@rrtreeservice.com

Fax 503-540-9038

Description of Work to Be Done Remove fir (city permit TRP25-12) - working from backyard only

City Project Manager _____ City Project Number _____

ARTERIAL AND COLLECTOR DAYTIME WORK HOURS ARE 8:30 A.M. TO 3:30 P.M.

Requested Start Date 05/07/2025 Time 8:30 ☒ a.m. ☐ p.m.

Requested End Date 05/08/2025 Time 3:30 ☐ a.m. ☒ p.m.

Signature of Applicant Jannai Cornett

Digitally signed by Jannai Cornett
Date: 2025.04.22 11:37:27 -07'00'

Date 04/22/2025

OFFICE USE ONLY

Revised Date _____ Revised Date _____ Revised Date _____

Int _____ Date _____ Int _____ Date _____ Int _____ Date _____

SECTION 2: PERMIT CONDITIONS—TO BE FILLED OUT BY CITY STAFF

Arterial and collector daytime work hours are 8:30 a.m. to 3:30 p.m. unless otherwise required or approved by the City Traffic Engineer.

1. All work shall be done in accordance with all applicable provisions of federal, state, and local laws, ordinances, and administrative rules.
2. All work in public right-of-way and all work which is connected, directly or indirectly, to City of Salem water, sanitary sewer, or storm sewer lines shall be constructed in accordance with applicable City of Salem Standard Construction Specifications.
3. Any full street closure that restricts emergency services requires the contractor to call the City of Salem Public Works Dispatch Center at 503-588-6311 to notify of closures and re-openings.
4. Permittee shall indemnify, defend, and save harmless the City of Salem, its officers, employees, and agents from any and all claims arising out of or in connection with any work done under this permit.
5. The City Traffic Engineer, or their designee, reserves the right to deny or modify the submitted traffic control plan. Should a problem arise as a result of the approved traffic control, additional traffic control may be required at the permittee's expense.
6. This permit may be revoked at any time by the Public Works Director or their designee.

Approved Date of Closure _____

Approved Time of Closure _____

ADDITIONAL CONDITIONS OF PERMIT

Contractor shall contact these agencies 24 hours in advance of work:

- | | |
|---|---|
| <input type="checkbox"/> City of Salem Public Works Dispatch Center 503-588-6311 for full street closure and re-openings that restricts emergency services. | <input type="checkbox"/> Transit district 503-588-5468 |
| <input type="checkbox"/> School district 503-399-3100 | <input type="checkbox"/> Traffic signal shall be turned off to flag at intersections. Please contact your inspector at least 5 full business days prior to the start of work. |

All traffic control shall be in accordance with the Manual on Uniform Traffic Control Devices (MUTCD), the *Oregon Temporary Traffic Control Handbook*, and to the satisfaction of the City Traffic Engineer. The traffic control indicated is approved subject to the following conditions:

Approved By _____ Date _____

Type A (Valid for 30 days)

- ☐ Closure of sidewalk
\$56
- ☐ Closure of local right-of-way, lane, alley, or street
\$111
- ☐ Work in collector or arterial, maintaining all travel
lanes
\$111

Type B (Valid for 10 closure days within a 30-day period)

- ☐ Closure of one arterial lane
\$231
- ☐ Closure of one collector lane
\$231
- ☐ Closure of two or more arterial lanes
\$309
- ☐ Closure of two or more collector lanes
\$309

An Automation Surcharge will be charged on all transactions at a rate of \$2.50 for any billing less than \$50.00 and \$5.00 per billing over \$50.00.

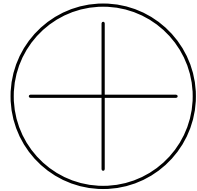
SIDEWALK CLOSURE, MID BLOCK

STREET NAME

WORK SITE ADDRESS

WORK ZONE

STREET NAME



INDICATE NORTH

STREET NAME

Sight distance shall be maintained at all public and private intersections and driveways. If sight distance is not achievable, prior approval by the City Traffic Engineer is required to either restrict turn movements or use flaggers and shall include coordination with the affected property/business owner(s).