

**From:** Ken Spencer <Kenneth.Spencer@pgn.com>  
**Sent:** Monday, March 31, 2025 12:24 PM  
**To:** Peter Domine  
**Subject:** FW: Notice of Filing / Request for Comments - Case No. SPR-ADJ-DAP-TRP25-10 for 5100 Block of Macleay Rd SE  
**Attachments:** [SPR-ADJ-DAP-TRP25-10 NOF-RFC.pdf](#)

Hello.

Please include the following comments in your response to the applicant.

- Power feed for the project will likely enter the site from the southwest and the pole adjacent to the proposed driveway on Gaffin Rd. The city requires new power extensions and connections to be underground.
- One pad-mounted transformer will provide power to the building/site. The transformer must be located on the project property and within 15 feet of a drivable surface. Sidewalks, pedestrian pathways, recreational park areas, and any other surface not able to support a 60,000 lb. line truck do not fulfill the requirement. Transformers located within 5 feet of a drivable surface will require protection via installation of concrete-filled pipe bollards.
- The electrical service point of delivery (POD) must be on the outside of the building or in an electrical room. If POD is in an electrical room, room must be on an outside wall. The door must open to the outside of the building. PGE termination enclosure must be mounted on the outside wall with the meter enclosure mounted on the building exterior. Coordination of metering location must occur prior to PGE beginning system design.
- A continuous, 10-foot wide public utility easement (PUE) will be needed along public roadway frontages. Additional PUE width may be required depending on equipment locations and surrounding conditions. PGE dedicated easements will be required for all equipment installed on private property where not covered by the PUE. Coordination of all transformer, vault, and box locations, as well as additional conduit size/routing, must occur prior to PGE beginning system design. Any necessary easements for the conduit path would need to be secured and/or granted by the project developer.
- Refer to PGE Electric Service Requirements (ESR) book for information regarding transformer and metering location and working clearance. Link: [Electric Service Requirements](#).
- Submit a Request for New Service at [Builders & New Construction](#). Download form and submit online @ [Service.Coordinators@pgn.com](mailto:Service.Coordinators@pgn.com) or call Service Coordination @ 503-323-6700.
- As part of the request submittal, please note if there's an intention to install electric vehicle (EV) charging, solar photovoltaic equipment, heat pump space and/or water heating equipment, and electric on-demand water heating equipment.
- Note the presence of the existing poles and overhead wires Macleay Rd, Gaffin Rd, and Cordon Rd. This equipment will need to remain. Also note down guys (angled wiring attached to poles and anchors secured in the ground) along the Macleay Rd frontage and the Cordon Rd frontage (near the proposed turn lane). This equipment will also need to remain
- Regarding streetlighting, submit separate documentation at [Builders & New Construction](#). Download form and submit online @ [Service.Coordinators@pgn.com](mailto:Service.Coordinators@pgn.com) or call Service Coordination @ 503-323-6700. Provide city-approved photometric analysis detailing equipment locations and specifications. See <https://portlandgeneral.com/outages-safety/safety/outdoor-lighting> for more information.

Thanks.

**Ken Spencer, PE** Customer Operations Engineer | 503.970.7200

---

**From:** Jennifer Biberston <[jbiberston@cityofsalem.net](mailto:jbiberston@cityofsalem.net)>  
**Sent:** Monday, March 31, 2025 8:54 AM  
**To:** Jennifer Biberston <[jbiberston@cityofsalem.net](mailto:jbiberston@cityofsalem.net)>  
**Cc:** Peter Domine <[PDomine@cityofsalem.net](mailto:PDomine@cityofsalem.net)>  
**Subject:** Notice of Filing / Request for Comments - Case No. SPR-ADJ-DAP-TRP25-10 for 5100 Block of Macleay Rd SE

**This email is from someone outside PGE.**

Please take care when opening links, attachments or responding to this email.

Hello,

The Notice of Filing/ Request for Comments for Class 3 Site Plan Review, Class 2 Adjustment, Class 2 Driveway Approach Permit and Tree Removal Permit Case No. SPR-ADJ-DAP-TRP25-10 for 5100 Block of Macleay Rd SE is attached for your information. Comments are due **April 14, 2025, by 5:00 p.m.** Hard copies go out in the mail today for those of you who are to receive one.

Application Summary: Development of a new gas station and convenience store.

Please direct questions or comments to the **CASE MANAGER:**

**Peter Domine**

[Pdomine@cityofsalem.net](mailto:Pdomine@cityofsalem.net)

503-540-2311

Thank you,

**Jennifer Biberston**

*Administrative Analyst I*

City of Salem | Community Planning and Development | Planning

555 Liberty St SE, Room 305, Salem OR 97301

[Jbiberston@cityofsalem.net](mailto:Jbiberston@cityofsalem.net) | 503-540-2315

[Facebook \[facebook.com\]](https://www.facebook.com/cityofsalem.net) | [Twitter \[twitter.com\]](https://twitter.com/cityofsalem.net) | [YouTube \[youtube.com\]](https://www.youtube.com/c/cityofsalemnet) | [CityofSalem.net](http://CityofSalem.net)  
[\[cityofsalem.net\]](http://cityofsalem.net)