



NOTICE of FILING

LAND USE REQUEST AFFECTING THIS AREA

There is a development proposal for the property listed in this notice and shown on the attached map. The City is seeking input from neighbors on the proposal. If you have questions or comments about the proposal, contact the case manager.

Esta carta es un aviso sobre una propuesta de desarrollo para la propiedad enumerada y que se muestra en el mapa adjunto. La ciudad está buscando la opinión de los vecinos sobre la propuesta. Si tiene preguntas o comentarios sobre la propuesta, póngase en contacto con nosotros al 503-588-6213.

CASE NUMBER:	Class 3 Site Plan Review Case No. SPR25-08
PROPERTY LOCATION:	1317 State St, Salem OR97301
NOTICE MAILING DATE:	March 11, 2025
PROPOSAL SUMMARY:	A building addition and parking lot reconfiguration for an existing Retail Sales use.
COMMENT PERIOD:	All written comments must be submitted to City Staff no later than <u>5:00 p.m., Tuesday, March 25, 2025</u>. Please direct any questions and/or comments to the Case Manager listed below, or submit comments online at https://egov.cityofsalem.net/PlanningComments. Comments received after the close of the comment period will not be considered. Note: Comments submitted are <u>public record</u>. This includes any personal information provided in your comment such as name, email, physical address and phone number.
CASE MANAGER:	Quincy Miller, Planner I , City of Salem Planning Division, 555 Liberty Street SE, Room 305, Salem, Oregon 97301. Telephone: 503-584-4676; E-mail: gmiller@cityofsalem.net
NEIGHBORHOOD ASSOCIATION:	<i>Neighborhood associations are volunteer organizations of neighbors coming together to make neighborhoods the best they can be. They receive notice of land use applications within their boundaries, and they often submit comments on the applications to the City. Neighborhood association meetings are open to everyone. Contact your neighborhood association to get involved:</i> South East Salem Neighborhood Association (SESNA), Jeff Leach, Land Use Co-Chair; Phone 503-508-5499; Email: landuse@sesna.community .
ACCESS:	The Americans with Disabilities Act (ADA) accommodations will be provided on request.
CRITERIA TO BE CONSIDERED:	Salem Revised Code (SRC) Chapter 220.005(f)(3) – Class 3 Site Plan Review Salem Revised Code (SRC) is available to view at this link: http://bit.ly/salemorcode . Type in the chapter number(s) listed above to view the applicable criteria.

PROPERTY OWNER(S):	Ana Oregel Hernandez
APPLICANT(S):	Sky Lanigan
PROPOSAL REQUEST:	A Class 3 Site Plan Review for the addition of a 3,622 square foot event space, a 625 square foot addition of a kitchen and restrooms, and parking lot reconfiguration for an existing Retail Sales use building. The subject property is approximately 0.53 acres in size, zoned MU-I (Mixed Use-I), and located at 1317 State Street (Marion County Assessor's Map and Tax Lot number: 073W26BD / 04400).
APPLICATION PROCESS:	<p>Following the close of the Public Comment Period, a decision will be issued and mailed to the applicant, property owner, affected neighborhood association, anyone who submitted written comments, and anyone who received notice of the land use request.</p> <p>Failure to raise an issue in writing prior to the close of the Public Comment Period with sufficient specificity to provide the opportunity to respond to the issue, precludes appeal to the Land Use Board of Appeals (LUBA) on this issue. A similar failure to raise constitutional issues relating to proposed conditions of approval precludes an action for damages in circuit court.</p>
MORE INFORMATION:	All documents and evidence submitted by the applicant are available on the City's online Permit Application Center at https://permits.cityofsalem.net . You can use the search function without registering and enter the permit number listed here: 24 121947. Paper copies can be obtained for a reasonable cost.

PLEASE PROMPTLY FORWARD A COPY OF THIS NOTICE TO ANY OTHER OWNER, TENANT OR LESSEE
For more information about Planning in Salem:
<http://www.cityofsalem.net/planning>

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity and source of income, as provided by Salem Revised Code Chapter 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, and related statutes and regulations, in all programs and activities. Disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting or event, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact the Community Development Department at 503-588-6173 at least three business days before this meeting or event.

TTD/TTY telephone 503-588-6439 is also available 24/7

REQUEST FOR COMMENTS

Si necesita ayuda para comprender esta información, por favor llame 503-588-6173

REGARDING: Class 3 Site Plan Review Case No. SPR25-08

PROJECT ADDRESS: 1317 State St, Salem OR 97301

AMANDA Application No.: 24-121947-PLN

COMMENT PERIOD ENDS: March 25, 2025, at 5:00 p.m.

SUMMARY: A building addition and parking lot reconfiguration for an existing Retail Sales use.

REQUEST: A Class 3 Site Plan Review for the addition of a 3,622 square foot event space, a 625 square foot addition of a kitchen and restrooms, and parking lot reconfiguration for an existing Retail Sales use building. The subject property is approximately 0.53 acres in size, zoned MU-I (Mixed Use-I), and located at 1317 State Street (Marion County Assessor's Map and Tax Lot number: 073W26BD / 04400).

The Planning Division is interested in hearing from you about the attached proposal. Staff will prepare a Decision that includes consideration of comments received during this comment period. We are interested in receiving pertinent, factual information such as neighborhood association recommendations and comments of affected property owners or residents. The complete case file, including all materials submitted by the applicant and any applicable professional studies such as traffic impact analysis, geologic assessments, and stormwater reports, are available upon request.

Comments received by 5:00 p.m., Tuesday, March 25, 2025, will be considered in the decision process. Comments received after this date will be not considered. *Comments submitted are public record. This includes any personal information provided in your comment such as name, email, physical address and phone number. Mailed comments can take up to 7 calendar days to arrive at our office. To ensure that your comments are received by the deadline, we recommend that you e-mail your comments to the Case Manager listed below, or submit comments online at <https://egov.cityofsalem.net/PlanningComments>*

CASE MANAGER: Quincy Miller, Planner I, City of Salem, Planning Division; 555 Liberty St SE, Room 305, Salem, OR 97301; Phone: 503-584-4676; E-Mail: gmiller@cityofsalem.net.

For information about Planning in Salem, please visit: <http://www.cityofsalem.net/planning>

PLEASE CHECK THE FOLLOWING THAT APPLY:

- ☐ 1. I have reviewed the proposal and have no objections to it.
☐ 2. I have reviewed the proposal and have the following comments: _____

Name/Agency: _____

Address: _____

Phone: _____

Email: _____

Date: _____

IMPORTANT: IF YOU MAIL COMMENTS, PLEASE FOLD AND RETURN THIS POSTAGE-PAID FORM

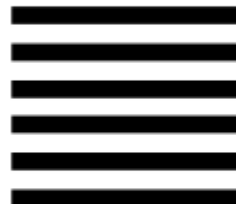
BUSINESS REPLY MAIL
FIRST-CLASS MAIL PERMIT NO. 1508 SALEM, OR

POSTAGE WILL BE PAID BY ADDRESSEE

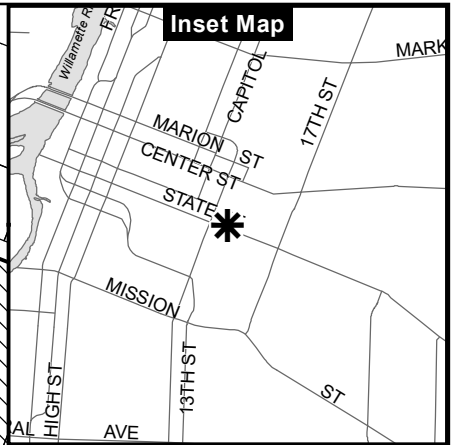
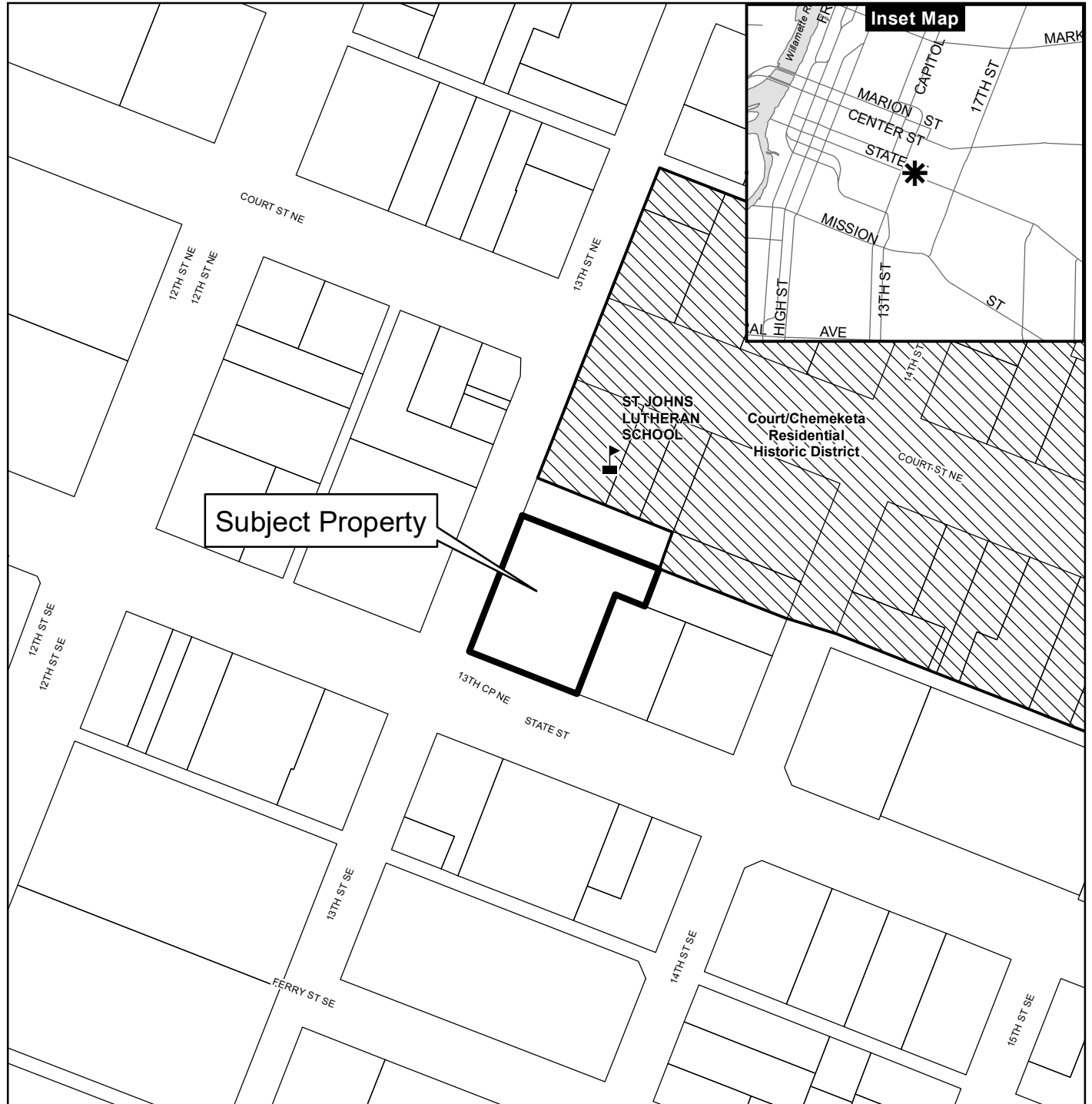
PLANNING DIVISION
CITY OF SALEM RM 305
555 LIBERTY ST SE
SALEM OR 97301-9907



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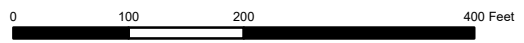
Vicinity Map 1317 State Street



Legend

- | | |
|-----------------------|---------------------------|
| Taxlots | Outside Salem City Limits |
| Urban Growth Boundary | Historic District |
| City Limits | Schools |

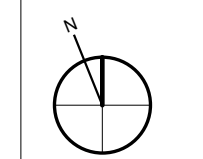
Parks



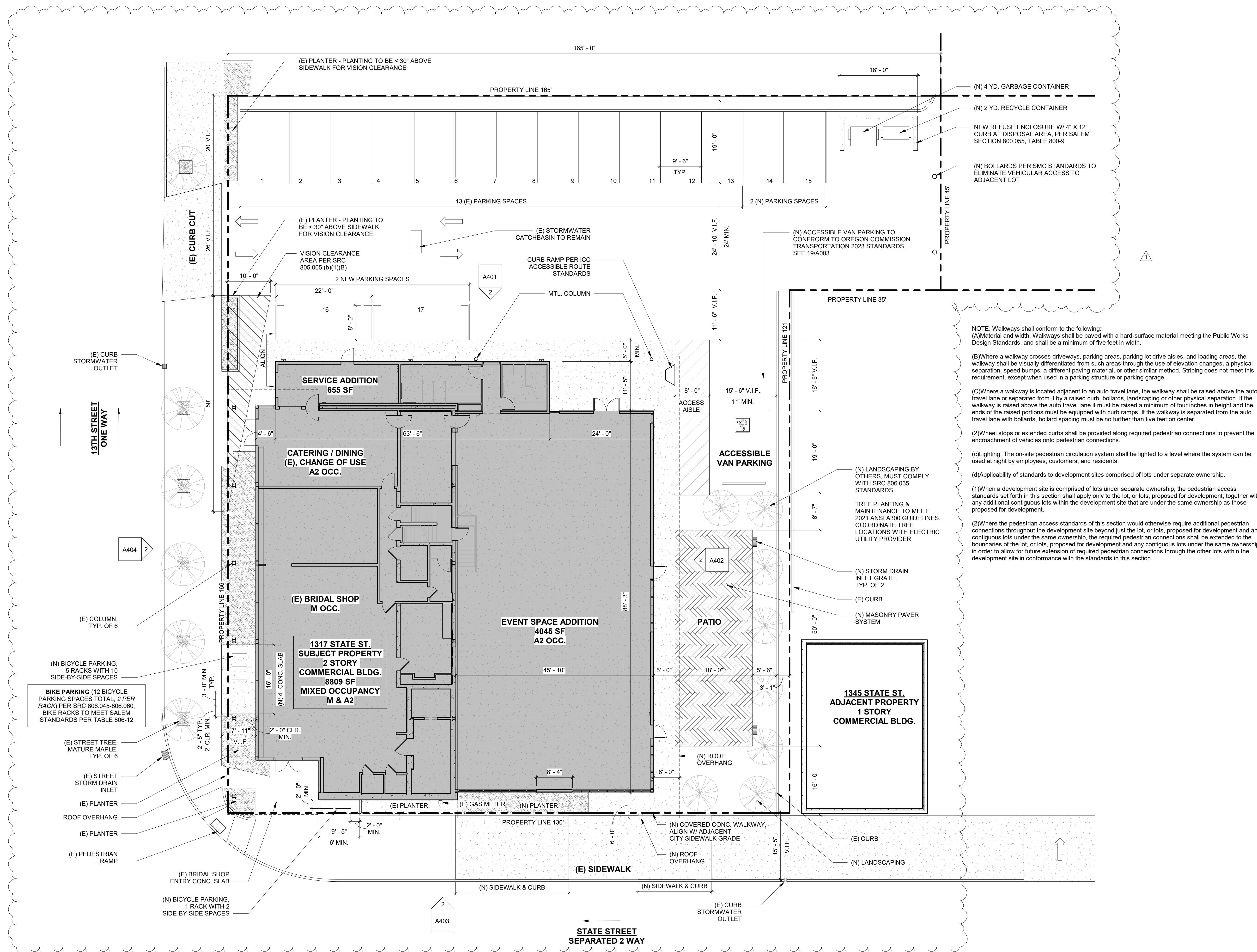
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m 510.292.8151

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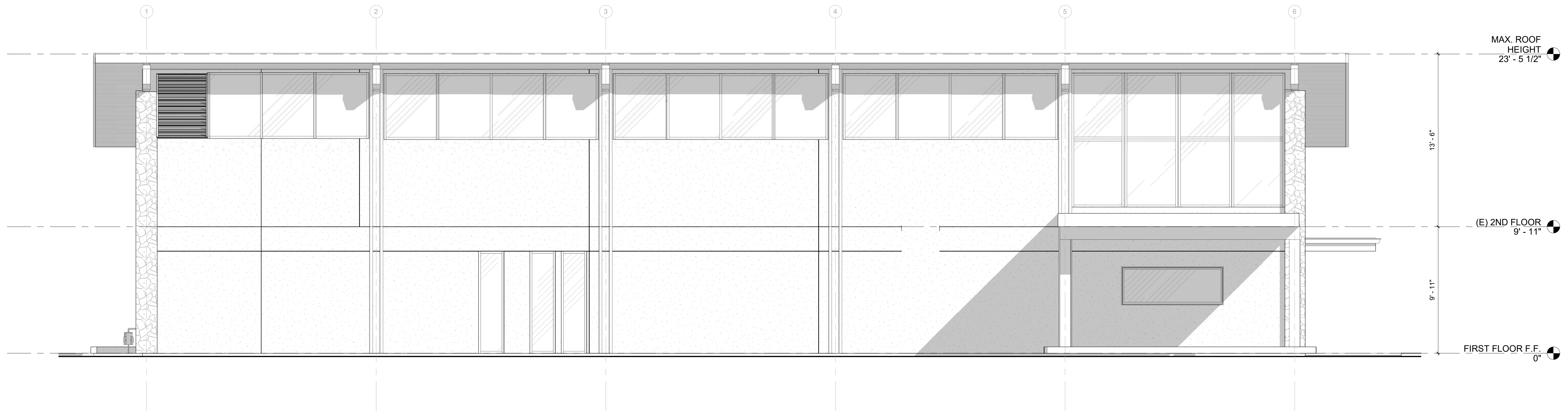
A101



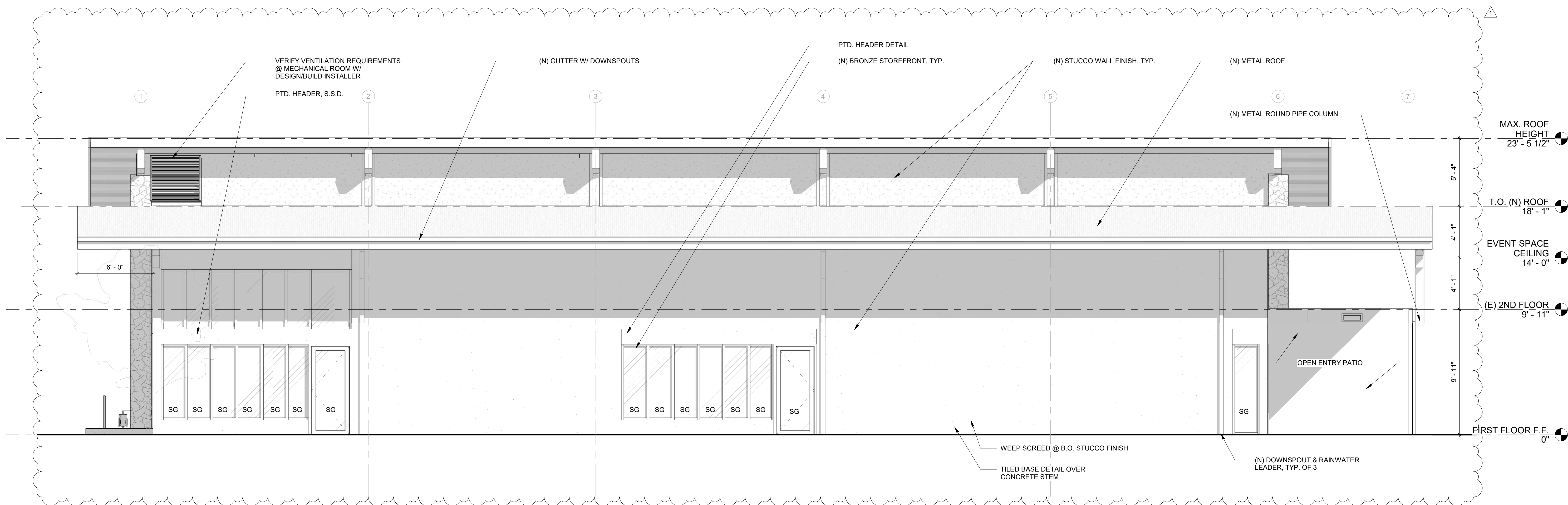
① PROPOSED SITE PLAN
3/32" = 1'-0"

3/7/2025 12:08:32 PM

NOTE: DEMOLITION NOT SHOWN
ON EXISTING ELEVATIONS FOR
CLARITY. SEE DEMO PLANS A101
FOR DEMOLITION DETAILS



① EXISTING ELEVATION - EAST
1/4" = 1'-0"



② PROPOSED ELEVATION - EAST
1/4" = 1'-0"

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REVISION + ISSUES

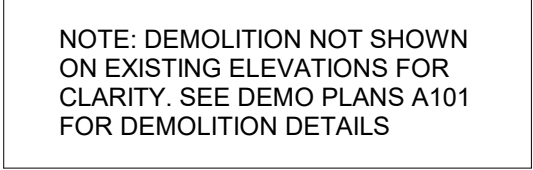
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BUILDING ELEVATIONS - EAST

A402

1	SITE PERMIT REV1	03.07.2025
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A403



Architectural elevation drawing of a building facade, showing proposed glazing additions and existing features. The drawing includes a section cut on the left and a full elevation on the right. Key features and dimensions are labeled:

- Dimensions:**
 - Overall width: 51' - 3"
 - Section cut width: 45' - 6"
 - Vertical dimensions on the right: 5' - 4", 4' - 1", 4' - 1", 9' - 11", 0"
- Existing Features (E):**
 - STOREFRONT, NO CHANGE
 - STONE CLADDING, PTD.
 - STUCCO WALL FINISH
 - BEAMS, PTD.
 - METAL ROOF, 9/16:12 PTD. MTL. FASCIA 6" OVERHANG
 - BRONZE MTL. STOREFRONT, TYP.
 - HEADER PER STRUCT
 - PTD. CORNER COLUMN CLADDING, S.S.D.
 - GAS METER
- Proposed Additions (N):**
 - BICYCLE RACKS PER SRC 806.045-806.060, SEE SITE PLAN A101 FOR DETAILS
 - ADDITION FACADE SURFACE AREA TOTAL = 720 SF
 - TRANSPARENT WINDOWS AREA = 434 SF
 - TOTAL TRANSPARENCY PERCENTAGE = 60%
- Glazing Details:**
 - 217 SF GLAZING (top section)
 - 217 SF GLAZING (bottom section)
 - SG (Single Glazing) labels for individual window units
 - WEEP SCREEN @ B.O. STUCCO FINISH
 - TILED BASE DETAIL OVER CONCRETE STEM
- Other Labels:**
 - MAX. ROOF HEIGHT 23' - 5 1/2"
 - T.O. (N) ROOF 18' - 1"
 - EVENT SPACE CEILING 14' - 0"
 - (E) 2ND FLOOR 9' - 11"
 - FIRST FLOOR F.F. 0"

2 PROPOSED ELEVATION - SOUTH
1/4" = 1'-0"

No.	Description	Date
	SITE PERMIT SUBMITTAL	10.24.2024
	BLDG. PERMIT SUBMITTAL	12.26.2024
1	SITE PERMIT REV1	03.07.2025

A404

1 EXISTING ELEVATION - WEST
1/4" = 1'-0"

② PROPOSED ELEVATION - WEST
1/4" = 1'-0"