



January 24, 2025

Susann Kaltwasser, Co-Chair and Land Use Chair  
East Lancaster Neighborhood Association

RE: Corner of Market and Tierra

Dear Susann,

LEI Engineering & Surveying of Oregon, LLC is representing the owner of the property located at 4208 and 4258 Market St NE. We are proposing a 5-lot subdivision at this location. The subdivision lots will consist of five single-family residential lots. Two of these lots have been designed to preserve the existing single-family houses located on the subject property and the other three lots will be developed with duplexes. No public improvements are required along Market Street or Tierra Drive because the existing conditions meet the SRC standards. The public improvements will be limited to the removal of two driveways along Market Street, the installation of a new shared driveway along Tierra Drive to provide access to the three new duplexes, and new public utility connections. Please see Subdivision Tentative Plan for illustration.

This letter has been sent prior to applying to the City of Salem for a Subdivision Tentative Plan Review, per the requirements of SRC 300.310. Please note that this is information on the preliminary development plan, may be altered prior to submitting the application to the City.

Please contact us at 503-399-3828 or [gmaldonado@leiengineering.com](mailto:gmaldonado@leiengineering.com) if you have any questions.

Sincerely,  
LEI Engineering & Surveying of Oregon, LLC  
Gerardo Maldonado  
Project Manager