

CITY OF *Salem*
AT YOUR SERVICE
Community Planning and Development
Planning Division

555 Liberty Street SE / Room 305 • Salem OR 97301-3503 • Phone 503-588-6213
www.cityofsalem.net/planning

Expiration Letter

January 17, 2025

To: Harender Dhaliwal; email hkour@hotmail.com

Jim Toporek; email jim@studio3architecture.com

Re: Deadline – Conditional Use Permit and a Class 3 Site Plan Review, CU-SPR23-02, at 3997 Carson Dr SE and 4005 Hagers Grove RD SE.

Our records show you received a Class 3 Site Plan Review approval and Conditional Use Permit (CU-SPR23-02) in May of 2023 to construct three residential units above a retail building on the abutting property at 4005 Hagers Grove Road SE (Marion County Assessor Map and Tax Lot 082W06AB / 10000). The subject properties are approximately 1.5 acres in size and zoned CR (Retail Commercial) located at 3997 Carson Dr SE and 4005 Hagers Grove RD SE.

Our records indicate that you have not applied for all building permits. The Site Plan Review Application expires on **May 12, 2027**, and the Conditional Use Permit expires on **May 12, 2025**.

The Conditional Use Permit is valid for a period of two years and up to two extensions are allowed per SRC Chapter 300, Table 300-3.

Any questions concerning this matter should be directed to the Case Manager, Cheyanne Ortiz; email cortiz@cityofsalem.net or (503) 540-2433.

Sincerely,



Cheyenne Ortiz, Planning Intern