

# BRAND

## Notice of Land Use Application Submittal

May 13, 2024

### West Salem Neighborhood Association

Mike Freitas

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Steve Anderson

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**RE: Design Review, Site Plan Review, Driveway Approach Permit, Property Line Adjustment, and Replat for property identified as Polk County Map and Tax lot Numbers 260374, 260361, 260358, and 260192**

Dear West Salem Neighborhood Association Chair and Land Use Chair,

We are reaching out to you regarding a project within the boundaries of your Neighborhood Association.

The applicant/property owners are seeking approval of a design review, site plan review, driveway approach permit, property line adjustment and replat for a mixed-use development including 32 residential units and a retail commercial space.

This application will be processed using Type III procedures. The neighborhood association, property owners, and tenants within 250-feet of all portions of the property will receive notice of the application and have an opportunity to provide comments. Additionally, a public hearing will be held with notice of the hearing being sent by the city, and hearing notice signs posted on the development site.

We hope that you find this letter and attached conceptual plan informative. If you have any questions regarding this notice, please [contact the applicant's land use representative.](#)

Thank you.

### **Applicant Information**

Skyline Construction

### **Applicant Representative Information**

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