

## Jake Morris

---

**From:** Jake Morris  
**Sent:** Tuesday, October 15, 2024 9:51 AM  
**To:** SPREADBOROUGH Daniel \* DAS  
**Subject:** HIS24-15 533 Lincoln St S- Mahonia Hall 24-121288 PLN request for information  
**Attachments:** Land\_Use\_Application.pdf; Invoice.pdf

Daniel,

It was nice speaking with you yesterday. I have created a new folder for the fence project and uploaded the attachments for you. The project number is 24-121288 PLN. You can access, edit, upload any additional documents and pay the application through this link, [Home Page - PAC Portal \(cityofsalem.net\)](https://cityofsalem.net)

The only two items needed to deem the project complete are invoice payment and the land use application needs a signature.

Our permitting system automatically cancels if a payment is not made within a week. If that happens, please let me know and I will generate a new application and invoice. If you have any issues please let me know. Below is our standardized language regarding applications awaiting completeness:

Your application, which is incomplete, will be deemed complete upon receipt of one of the following:

- (1) All of the missing information.
- (2) Some of the missing information and written notice from you (the applicant) that no other information will be provided.
- (3) Written notice from you (the applicant) that none of the missing information will be provided.

**You have 180 days from the date the application was first submitted to respond in one of the three ways listed above, or the application will be deemed void.**

Please don't hesitate to reach out if you need anything,

**Jake Morris, PhD**

*he/him*

*Historic Planner*

City of Salem | Community Planning and Development Department | Planning

555 Liberty St SE, Suite 305, Salem, OR 97301

[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net) | 503-540-2417

[Facebook](#) | [YouTube](#) | [Linkedin](#) | [www.cityofsalem.net](https://www.cityofsalem.net)

---

**From:** SPREADBOROUGH Daniel \* DAS <Daniel.SPREADBOROUGH@das.oregon.gov>  
**Sent:** Friday, October 4, 2024 9:22 AM  
**To:** Jake Morris <jjmorris@cityofsalem.net>  
**Subject:** RE: Governor's Mansion

Hi Jake-

Attached is:

- 1) Site plan map with the panel replacement areas highlighted.
- 2) The Statement of work indicating the use of the existing posts.
- 3) A picture of a mockup panel assembled by the contractor for approval.

Can you let me know what additional steps that I need to take for the Historic Design Review approval?

Thank you,

**Dan Spreadborough**

Construction Project Manager

Enterprise Asset Management

**Department of Administrative Services**

State of Oregon

1225 Ferry St, SE, Salem, OR 97301

**971-599-8678**



---

**From:** Jake Morris <jjmorris@cityofsalem.net>  
**Sent:** Thursday, August 29, 2024 9:09 AM  
**To:** SPREADBOROUGH Daniel \* DAS <Daniel.SPREADBOROUGH@das.oregon.gov>  
**Subject:** RE: Governor's Mansion

Daniel,

I wanted to check in on this one in case I had missed a development. For historic design review purposes, if the posts are staying in place, we won't need elaboration on the details of existing footings, etc. We will just need to have a statement that says the posts will stay, a clear idea of the panel design and material, where the panels start and stop on the site, and that should be sufficient to move Historic Design review along.

Thanks,

**Jake Morris, PhD**

*he/him*

*Historic Planner*

City of Salem | Community Planning and Development Department | Planning

555 Liberty St SE, Suite 305, Salem, OR 97301

[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net) | 503-540-2417

[Facebook](#) | [YouTube](#) | [Linkedin](#) | [www.cityofsalem.net](http://www.cityofsalem.net)

---

**From:** SPREADBOROUGH Daniel \* DAS <[Daniel.SPREADBOROUGH@das.oregon.gov](mailto:Daniel.SPREADBOROUGH@das.oregon.gov)>

**Sent:** Monday, August 19, 2024 1:48 PM

**To:** Jake Morris <[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net)>

**Subject:** RE: Governor's Mansion

Hi Jake-

I have not received a proposal yet, but this is the contractor's plan:

Dan,

I have requested fence samples and they were sent on Monday from CA. I should have them today or tomorrow. Once I have them I will get with you to review. Once you accept the material and install method I will get a price on the material. By that time I should have Green Acres price and can finish up pricing. My intent is to use your existing 2x2 posts with the side pieces attached. That should save any issues with buried wires and rock. I would probably core the wall in the back if the posts are too flimsy. Or maybe add some additional bolts. The side posts running up the hill are solid. Assume they are in concrete. So it must be there attachment as I don't think the concrete wall is moving.

Thanks,

I'm hoping this helps with the approval process.

I'll let you know when I receive the written proposal.

Thank you,

**Dan Spreadborough**

Construction Project Manager  
Enterprise Asset Management  
**Department of Administrative Services**  
State of Oregon  
1225 Ferry St, SE, Salem, OR 97301  
**971-599-8678**



---

**From:** Jake Morris <[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net)>  
**Sent:** Monday, August 12, 2024 11:51 AM  
**To:** SPREADBOROUGH Daniel \* DAS <[Daniel.SPREADBOROUGH@das.oregon.gov](mailto:Daniel.SPREADBOROUGH@das.oregon.gov)>  
**Subject:** RE: Governor's Mansion

Dan,

The application process is pretty similar, However, instead of an administrative decision, staff would make a recommendation to the Historic Landmarks Commission at a hearing occurring on their monthly meeting. The HLC could then take the recommendation, change it, or disagree entirely. In general they often agree, but have the right not to. Please let me know what they can re-utilize (if anything) and I will confer with Kimberli to see what we can classify it as and I will process it in as soon as I can.

Thanks,

**Jake Morris, PhD**

*he/him*

*Historic Planner*

City of Salem | Community Planning and Development Department | Planning  
555 Liberty St SE, Suite 305, Salem, OR 97301  
[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net) | 503-540-2417  
[Facebook](#) | [YouTube](#) | [LinkedIn](#) | [www.cityofsalem.net](http://www.cityofsalem.net)

---

**From:** SPREADBOROUGH Daniel \* DAS <[Daniel.SPREADBOROUGH@das.oregon.gov](mailto:Daniel.SPREADBOROUGH@das.oregon.gov)>  
**Sent:** Monday, August 12, 2024 11:39 AM

**To:** Jake Morris <[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net)>

**Subject:** RE: Governor's Mansion

Hi Jake,

DAS leadership proposed to use existing posts with fence panel replacement only for a timely project completion. During the contractor site visit it was revealed that the proposed fencing manufacturer specifies their own post and panel combination for approved materials.

I have not seen if the A&E contractor is able to incorporate the existing post in combination with the fencing companies panels.

If it is identified that the posts need replacement for structural purposes, then that is the direction we would need to explore.

What additional step are required for the Class III review?

Thanks,

**Dan Spreadborough**

Construction Project Manager

Enterprise Asset Management

**Department of Administrative Services**

State of Oregon

1225 Ferry St, SE, Salem, OR 97301

**971-599-8678**



---

**From:** Jake Morris <[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net)>

**Sent:** Monday, August 12, 2024 10:55 AM

**To:** SPREADBOROUGH Daniel \* DAS <[Daniel.SPREADBOROUGH@das.oregon.gov](mailto:Daniel.SPREADBOROUGH@das.oregon.gov)>

**Subject:** RE: Governor's Mansion

Daniel,

I apologize, but I want to clarify one more item. The Class II minor review is based on utilizing some of the existing vertical posts of the existing fence (the 8' back fence). Will that still be feasible, or will all of the back fence, including the posts be removed and replaced? If there is an entire replacement, then we will need to process it as a Class III instead.

Thanks,

**Jake Morris, PhD**

*he/him*

*Historic Planner*

City of Salem | Community Planning and Development Department | Planning

555 Liberty St SE, Suite 305, Salem, OR 97301

[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net) | 503-540-2417

[Facebook](#) | [YouTube](#) | [Linkedin](#) | [www.cityofsalem.net](http://www.cityofsalem.net)

---

**From:** Jake Morris

**Sent:** Monday, August 12, 2024 9:42 AM

**To:** SPREADBOROUGH Daniel \* DAS <[Daniel.SPREADBOROUGH@das.oregon.gov](mailto:Daniel.SPREADBOROUGH@das.oregon.gov)>

**Subject:** FW: Governor's Mansion

FYI

**Jake Morris, PhD**

*he/him*

*Historic Planner*

City of Salem | Community Planning and Development Department | Planning

555 Liberty St SE, Suite 305, Salem, OR 97301

[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net) | 503-540-2417

[Facebook](#) | [YouTube](#) | [Linkedin](#) | [www.cityofsalem.net](http://www.cityofsalem.net)

---

**From:** Rich Arendt <[Rich@dalkeconstruction.com](mailto:Rich@dalkeconstruction.com)>

**Sent:** Monday, August 12, 2024 9:17 AM

**To:** Peter Domine <[PDomine@cityofsalem.net](mailto:PDomine@cityofsalem.net)>; Blake Bural <[bbural@accoac.com](mailto:bbural@accoac.com)>; Jake Morris <[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net)>; Olivia Dias

<[ODias@cityofsalem.net](mailto:ODias@cityofsalem.net)>

**Subject:** RE: Governor's Mansion

Just to clarify the fence is staying the same in the front of the house at 6'. The rear and the 2 sides are currently 8'. They would stay 8' but would be most likely be non-see through for security/privacy.

Thanks,

**Richard Arendt**

**[dalke construction co. inc.](#)**

**Office 503-585-7403   Cell 503-932-2893**

---

**From:** Peter Domine <[PDomine@cityofsalem.net](mailto:PDomine@cityofsalem.net)>

**Sent:** Monday, August 12, 2024 9:12 AM

**To:** Blake Bural <[bbural@accoac.com](mailto:bbural@accoac.com)>; Jake Morris <[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net)>; Olivia Dias <[ODias@cityofsalem.net](mailto:ODias@cityofsalem.net)>

**Cc:** Rich Arendt <[Rich@dalkeconstruction.com](mailto:Rich@dalkeconstruction.com)>

**Subject:** RE: Governor's Mansion

Correct, it would still need a building permit for the fence height, but it's exempt from SPR. It would be a standalone Class 2 Adjustment to the fence height limit in the front yard at the property line abutting the street. The opacity requirement is part of the same standard, so only the one Adjustment would be necessary.

**Peter Domine** | 503-540-2311

City of Salem | Community Planning and Development Department | Planning

---

**From:** Blake Bural <[bbural@accoac.com](mailto:bbural@accoac.com)>

**Sent:** Monday, August 12, 2024 9:00 AM

**To:** Peter Domine <[PDomine@cityofsalem.net](mailto:PDomine@cityofsalem.net)>; Jake Morris <[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net)>; Olivia Dias <[ODias@cityofsalem.net](mailto:ODias@cityofsalem.net)>

**Cc:** Rich Arendt <[Rich@dalkeconstruction.com](mailto:Rich@dalkeconstruction.com)>

**Subject:** RE: Governor's Mansion

Ok, I'm confused, fences are exempt from SPR but we need to just do an adjustment for the fence? So it is a flat adjustment application for the fence with findings for that, not subject to any of the normal SPR stuff?

The fence proposed is 8 feet tall and the opacity is still in question but is currently discussed being 100% opaque.

**Blake Bural, AIA, LEED AP**

Project Architect

Partner

**AC + Co Architecture | Community**

1100 Liberty Street SE STE 200  
Salem, OR 97302  
P: 503.581.4114  
[www.accoac.com](http://www.accoac.com)

---

**From:** Peter Domine <[PDomine@cityofsalem.net](mailto:PDomine@cityofsalem.net)>

**Sent:** Monday, August 12, 2024 8:57 AM

**To:** Blake Bural <[bbural@accoac.com](mailto:bbural@accoac.com)>; Jake Morris <[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net)>; Olivia Dias <[ODias@cityofsalem.net](mailto:ODias@cityofsalem.net)>

**Cc:** Rich Arendt <[Rich@dalkeconstruction.com](mailto:Rich@dalkeconstruction.com)>

**Subject:** RE: Governor's Mansion

Hi Blake,

Only a Class 2 Adjustment would be needed (depending on height); fences are exempt from site plan review, per 220.005(a)(2)(A)(vii).

**Peter Domine | 503-540-2311**

City of Salem | Community Planning and Development Department | Planning

---

**From:** Blake Bural <[bbural@accoac.com](mailto:bbural@accoac.com)>

**Sent:** Monday, August 12, 2024 8:46 AM

**To:** Jake Morris <[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net)>; Olivia Dias <[ODias@cityofsalem.net](mailto:ODias@cityofsalem.net)>

**Cc:** Peter Domine <[PDomine@cityofsalem.net](mailto:PDomine@cityofsalem.net)>; Rich Arendt <[Rich@dalkeconstruction.com](mailto:Rich@dalkeconstruction.com)>

**Subject:** RE: Governor's Mansion

Jake, thank you for the note about Danial with DAS. He is prepping the application for HDR.

Peter, I see that section 800.050(a)(1)(A)(i) said fences within 20 feet of property line abutting the street shall only be 4 feet tall and then there are more restrictions about opaque percentage within 10 feet of the property line. We are proposing a height and an opaqueness that would exceed the allowable. So, in this instance are we talking a class II adjustment or class I? The site plan review is a class 3 due to the adjustment correct? No other findings will be necessary for this fence project?

Thanks,

**Blake Bural, AIA, LEED AP**

Project Architect  
Partner

**AC + Co Architecture | Community**

1100 Liberty Street SE STE 200



Salem, OR 97302  
P: 503.581.4114  
[www.accoac.com](http://www.accoac.com)

---

**From:** Jake Morris <[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net)>  
**Sent:** Friday, August 9, 2024 12:57 PM  
**To:** Olivia Dias <[ODias@cityofsalem.net](mailto:ODias@cityofsalem.net)>; Blake Bural <[bbural@accoac.com](mailto:bbural@accoac.com)>  
**Cc:** Peter Domine <[PDomine@cityofsalem.net](mailto:PDomine@cityofsalem.net)>  
**Subject:** RE: Governor's Mansion

Blake,

I wanted to send a brief memo that I have been in correspondence with Daniel Spreadborough at DAS, who is currently preparing an application for the Historic Design Review aspect of the fence project.

**Jake Morris, PhD**

*he/him*

*Historic Planner*

City of Salem | Community Planning and Development Department | Planning

555 Liberty St SE, Suite 305, Salem, OR 97301

[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net) | 503-540-2417

[Facebook](#) | [YouTube](#) | [Linkedin](#) | [www.cityofsalem.net](http://www.cityofsalem.net)

---

**From:** Olivia Dias <[ODias@cityofsalem.net](mailto:ODias@cityofsalem.net)>  
**Sent:** Friday, August 9, 2024 12:52 PM  
**To:** Blake Bural <[bbural@accoac.com](mailto:bbural@accoac.com)>  
**Cc:** Jake Morris <[jjmorris@cityofsalem.net](mailto:jjmorris@cityofsalem.net)>; Peter Domine <[PDomine@cityofsalem.net](mailto:PDomine@cityofsalem.net)>  
**Subject:** Governor's Mansion

Blake,

533 Lincoln Street is zoned RS, Single Family Residential. The fencing requirements are in SRC 800, I believe we thought an adjustment was going to be required for the front yard abutting a street. I think Historic has been involved too.

I have included our Historic Planner, Jake Morris and Peter in Current Planning to answer any additional questions.

Have a good weekend!

**Olivia Dias**

*she/her/hers*

*Current Planning Manager*

City of Salem | Community Planning and Development Department | Planning

555 Liberty St SE, Room 305

Salem, Oregon 97301

[odias@cityofsalem.net](mailto:odias@cityofsalem.net) | 503-540-2343

[Facebook](#) | [YouTube](#) | [Linkedin](#) | [www.cityofsalem.net](http://www.cityofsalem.net)