

Jamie Donaldson

From: Jamie Donaldson
Sent: Tuesday, August 27, 2024 10:31 AM
To: Brandie Dalton
Cc: Laurel Christian; Brian Grenz
Subject: RE: 5871 Liberty Rd S

Thanks Brandie,

As I mentioned before, it is subject to more error when there is that large quantity of documents uploaded. Uploading multiple pages in a set of plans or file packets will help reduce that error in the future. Similar to how the past decisions, Deeds, Title Reports, TIA, and Geotech reports are single files for multiple pages; plans and written statements can be uploaded as such too.

Those documents are now appearing in the PAC portal, but the comments from the incomplete letter still stand. The tree mitigation plan uploaded does not contain the required information listed, and the written statement for the adjustment will not be supported without revision; it does not make mention of how the standard is equally or better met for Buildings 6 & 7.

Please read through the incomplete letter and provide all necessary edits at one time for a single review. Please also be sure to fill out the response column with the resubmittal, to ensure all items are acknowledged or addressed, as several items were not addressed from the last incomplete letter. Let me know if you have questions about any of those items.

Your application, which is incomplete, will be deemed complete upon receipt of one of the following:

- (1) All of the missing information.
- (2) Some of the missing information and written notice from you (the applicant) that no other information will be provided.
- (3) Written notice from you (the applicant) that none of the missing information will be provided.

You have 180 days from the date the application was first submitted to respond in one of the three ways listed above, or the application will be deemed void.

Thank you,

Jamie Donaldson | 503-540-2328

City of Salem | Community Planning and Development Department | Planning

From: Brandie Dalton <BDalton@mtengineering.net>
Sent: Tuesday, August 27, 2024 8:16 AM
To: Jamie Donaldson <JDonaldson@cityofsalem.net>
Cc: Laurel Christian <LChristian@cityofsalem.net>; Brian Grenz <BGrenz@mtengineering.net>
Subject: RE: 5871 Liberty Rd S

Jamie,

Thank you so much for the email. I did upload some of the documents to the PAC Portal but they didn't go through when I was originally submitting. There is something wrong with the PAC Portal.

Anyone, please look at the attached and let me know if this is what you were looking for. I did upload these items again and it looks like they actually went through this time.

Thank you,

Brandie Dalton
Land-Use Planner
Multi/Tech Engineering Services, Inc
1155 SE 13th Street
Salem, Oregon 97302
(503) 363-9227

From: Jamie Donaldson <JDonaldson@cityofsalem.net>
Sent: Tuesday, August 27, 2024 7:34 AM
To: Brandie Dalton <BDalton@mtengineering.net>
Cc: Laurel Christian <LChristian@cityofsalem.net>
Subject: RE: 5871 Liberty Rd S

Hi Brandie,

Please see the attached Incomplete Letter for the new application at the subject address, **24-116100-PLN**. Some of the items from the last incomplete appear to have not yet been addressed, so please let me know if you have any questions or would like to discuss the comments.

Thank you,

Jamie Donaldson | 503-540-2328
City of Salem | Community Planning and Development Department | Planning

From: Brandie Dalton <BDalton@mtengineering.net>
Sent: Wednesday, July 31, 2024 3:04 PM
To: Jamie Donaldson <JDonaldson@cityofsalem.net>
Subject: RE: 5871 Liberty Rd S

Again, I'm so sorry about all this. What a pain in the butt on your end!!!!

From: Jamie Donaldson <JDonaldson@cityofsalem.net>
Sent: Wednesday, July 31, 2024 2:35 PM
To: Brandie Dalton <BDalton@mtengineering.net>
Subject: RE: 5871 Liberty Rd S

Got it, I'll make that adjustment and let you know when we get the fees sorted out. Thanks!

Jamie Donaldson | 503-540-2328
City of Salem | Community Planning and Development Department | Planning