

## Shelby Guizar

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**From:** Shelby Guizar  
**Sent:** Friday, August 23, 2024 1:27 PM  
**To:** Robotopdx@gmail.com; alan@rasmussenlegacygroup.com  
**Cc:** Britany Randall; planning@cherriots.org; Ken Spencer  
**Subject:** Notice of Land Use Application  
**Attachments:** Neighborhood Contact Letter.pdf; Proposed Plan.pdf

Dear Neighborhood Chairs,

Please find notice of a site plan review and adjustments within your neighborhood attached. If you have questions, please feel free to contact us.

Thank you!

**Shelby Guizar**

BRAND  
*Land Use*

**Project Manager**

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Salem, OR 97302

[www.brandlanduse.com](http://www.brandlanduse.com)

**OUT OF OFFICE:**

- **September 2<sup>nd</sup>- 6<sup>th</sup>**



## Notice of Land Use Application Submittal

**August 23, 2024**

### **Southeast Mill Creek Neighborhood Association**

Cory Poole  
[Robotopdx@gmail.com](mailto:Robotopdx@gmail.com)

Alan Rasmussen  
[alan@rasmussenlegacygroup.com](mailto:alan@rasmussenlegacygroup.com)

**RE: Site Plan Review and Adjustment for property identified as Salem County Map and Tax lot Numbers 082W07C000502**

Dear Southeast Mill Creek Neighborhood Association Chair and Land Use Chair,

We are reaching out to you regarding a project within the boundaries of your Neighborhood Association.

The applicant/property owners are seeking approval of site plan review and adjustment for the development of a new two-story building with leasable spaces.

This application will be processed using Type II procedures. The neighborhood association, property owners, and tenants within 250-feet of all portions of the property will receive notice of the application and have an opportunity to provide comments.

We hope that you find this letter and attached conceptual plan informative. If you have any questions regarding this notice, please [contact the applicant's land use representative](#).

Thank you.

**Applicant Information**  
Clutch Industries, Inc.

**Applicant Representative Information**  
BRAND Land Use, LLC | Brittany Randall  
Ph: 503-680-0949  
[Brittany@BRANDlanduse.com](mailto:Brittany@BRANDlanduse.com)