

CITY OF *Salem*  
AT YOUR SERVICE  
**Community Planning and Development  
Planning Division**

555 Liberty Street SE / Room 305 • Salem OR 97301-3503 • Phone 503-588-6213  
[www.cityofsalem.net/planning](http://www.cityofsalem.net/planning)

## Courtesy Expiration Letter

July 26, 2024

To: Brandie Dalton - [bdalton@mtengineering.net](mailto:bdalton@mtengineering.net)  
Bro Rushing - [bo@rushinggroup.com](mailto:bo@rushinggroup.com)

Re: Deadline –Variance, Class 3 Site Plan Review, and Class 2 Adjustment, 22-116638-PLN, Located at 5775 Commercial Street SE

Our records show you received approval for a Variance request to remove Condition 4 from CU20-08 which requires an offset of at least four feet along the exterior wall of the proposed building, and a Class 3 Site Plan Review for a proposed mixed-use development including 71 multi-family residential units and approximately 11,998 square feet of retail commercial floor area, and Adjustments to increase the maximum building height from 50 feet, per Table 522-5, to 50 feet and 10 inches and eliminate the requirement to provide pedestrian pathways connecting between other existing buildings on the development site per SRC 800.065(a)(2). At this time, the Variance, Class 3 Site Plan Review, and Class 2 Adjustment is set to expire on November 1, 2026.


Case Number:	VAR-SPR-ADJ22-02
Effective Date:	November 1, 2022
Approval Expires On:	<b>November 1, 2026</b>

We are informing you of the expiration date so you can finalize a permit or request an extension prior to the expiration date. If no permit is finalized or an extension is not requested, prior to the expiration date, the Variance, Class 3 Site Plan Review, and Class 2 Adjustment approval will be void.

The Variance, Class 3 Site Plan Review, and Class 2 Adjustment approval is valid for a period of four years and no extensions to the expiration period are allowed per SRC Chapter 300, Table 300-3.

Any questions concerning this matter should be directed to the to the Case Manager, Abigail Pedersen, at (503) 540-2309 or at [apedersen@cityofsalem.net](mailto:apedersen@cityofsalem.net).

Sincerely,



Abigail Pedersen  
Planner I