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May 8, 2024

LAND USE APPLICATION - COMPLETENESS REVIEW

Project Information

Subject Property:	4154 Sunnyview Road NE
Reference Number:	24-108977-PLN
Application Type:	Class 1 Design Review
Date Application Accepted:	April 25, 2024
Applicant:	Sonja Romos proexteriorremodelers@gmail.com
Contact:	Same as Applicant

Staff Contact

Land Use Planner:	Abigail Pedersen, Planner I apedersen@cityofsalem.net / 503-540-2309
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Land Use Review Comments

Prior to deeming your applications complete, modifications and/or additional information must be provided to address items detailed below.

Applicant should provide a response in the last column for each item or indicate if the item is not being provided. Items not addressed or provided may result in conditions of approval or denial of the land use application.

Your application, which is incomplete, will be deemed complete upon receipt of one of the following:

- (1) All of the missing information.
- (2) Some of the missing information and written notice from you (the applicant) that no other information will be provided.
- (3) Written notice from you (the applicant) that none of the missing information will be provided.

You have 180 days (October, 22, 2023) from the date the application was first submitted (April, 25th, 2024) to respond in one of the three ways listed above, or the application will be deemed void.

The Salem Revised Code may be accessed online at the following location:

<https://www.cityofsalem.net/Pages/salem-revised-code.aspx>

Completeness Review Items

Submittal Requirements – The following items have been identified as required material to be provided by the application(s) prior to deeming the application “complete”:

Submittal Requirement	Description	Applicant Response <i>ie. Written Response, Submitted, Not Providing</i>
Elevations	Please include elevations showing the siding as well as the changes to the railings, so I can see if all applicable standards have been met.	

Advisory Comments

Items of Concern - The following items are not listed in the SRC as specific requirements for a complete application; however, are advisories that address areas of concern on the application. **Failure to address advisory comments could result in condition of approval or denial of the application(s).**

Item	Description	Applicant Response <i>ie. Written Response, Submitted, Not Providing</i>
Chapter 702 – Multiple Family Design Review		
Vertical Separations 702.020(e)(10)	Please provide the elevations so I can see if the vertical separation standards are met such as providing visual separation from the first floor from the upper floors by: (A) Change in materials. (B) Change in color. (C) Molding or other horizontally-distinguishing transition piece.	
Site Safety and Security 702.020(c)	Elevations will allow me to see if the changing of the railing impact the visibility of the site and if it meaningfully impacts lines of sight.	