



Planning/Permit Application Center

City Hall
555 Liberty St. SE, Room 320
Salem OR 97301-3513
503-588-6213 planning@cityofsalem.net

If you need the following translated in Spanish, please call 503-588-6256.
Si usted necesita lo siguiente traducido en español, por favor llame 503-588-6256.

Project Description

Tenant build out of existing 17,366 sqft building into Grocery Outlet
Class 2 Site Plan Review

Work site location and information

Street address of or location of subject property	3975 COMMERCIAL ST SE SALEM OR 97302
Size of property (acres)	4.10
Tax Lot Number	083W03DC03303
Neighborhood Association	Faye Wright Neighborhood Association

People information

Applicant	WENDY HALL	2459 WILKINSON BV CHARLOTTE NC 28208	239-319-9417 whall@greenbergfarrow.com
Owner	WYANT SOUTHGATE TH	PO BOX 17008 SALEM OR 97305-7008	503-999-5200
Contact	WENDY HALL	2459 WILKINSON BV CHARLOTTE NC 28208	239-319-9417 whall@greenbergfarrow.com

Project information

Total Project Valuation	\$ 900,000.00
Site Area (Acreage)	4.1
Type of Plan Check	Commercial/Industrial
MS4 Reporting	No

Land Use fees

Description	Amount
Site Plan Review	\$3,960.00
Automation Surcharge	\$5.00
Total Fees	\$3,965.00

Terms and Conditions

Correct information: I hereby certify I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not.

Copyright release for government entities: I hereby grant permission to the City of Salem to copy, in whole or part, drawings and all other materials submitted by me, my agents, or representatives. This grant of permission extends to all copies needed for administration of the City's regulatory, administrative, and legal functions, including sharing of information with other governmental entities.

Indemnity: I, the permit applicant, shall indemnify, defend and hold harmless the City of Salem, its officers, employees and agents from any and all claims arising out of or in connection with work done under this permit.

Authorizations

- Property owners and contract purchasers are required to authorize the filing of this application and must sign below. This signed form must be uploaded with other review documents.
- If the applicant and/or property owner is a Limited Liability Company (LLC), please also provide a list of all members of the LLC with your application.
- All signatures represent that they have full legal capacity to and hereby do authorize the filing of this application and certify that the information and exhibits herewith submitted are true and correct.
- I (we) hereby grant consent to the City of Salem and its officers, agents, employees, and/or independent contractors to enter the property identified above to conduct any and all inspections that are considered appropriate by the City to process this application.

This application was electronically submitted to the City of Salem Permit Application Center by **WENDY HALL** (PersonID: 389536) on **February 28, 2024 at 1:45 PM.**



I (we) hereby give notice of the following concealed or unconcealed dangerous conditions on the property:

Wendy Hall

I (we) certify that I (we) have read, understood, and confirm all the statements listed above and throughout the application form.

Authorized Signature: Wendy Hall

Printed Name: Wendy Hall Date: 04/04/2024

Address (include ZIP): 2459 Wilkinson Blvd. Suite 120, Charlotte, NC 28208

Authorized Signature: _____

Printed Name: _____ Date: _____

Address (include ZIP): _____

Authorized Signature: _____

Printed Name: _____ Date: _____

Address (include ZIP): _____

(For office use only)		
Received by:	Date:	Receipt Number: