

BRAND

Pre-Application Meeting – Waiver Request City of Salem

March 20, 2024

Lisa Anderson-Ogilvie
Deputy Director
Planning Administrator
City of Salem Planning Department
555 Liberty Street SE, Room 305
Salem, OR 97301
Planning@cityofsalem.net

RE: 3295 Ladd Ave NE, Salem – St. Timothys Addition Pre-Application Waiver Request

Dear Lisa,

On behalf of our client, BRAND is requesting a pre-application conference waiver for a consolidated application which includes a Conditional Use Permit. Our team has worked closely with staff on this project and have a clear understanding of what the code requires. Additionally, the applicant previously held a pre-application conference with staff on May 16th, 2022. The applicant is aware the SRC has been modified and updated since their pre-application conference was held and has altered their proposal in accordance with these modifications. It is our position that holding a new pre-application conference would not provide any additional information needed to prepare the application materials.

Pursuant to SRC 300.300(b)(3), we are asking for your consideration and approval of our request to waive the pre-application conference requirement. If you have any questions about this pre-application conference waiver request, please contact me. Thank you.



Britany Randall
BRAND Land Use, LLC
Britany@brandlanduse.com
(503) 370 - 8704