

CITY OF *Salem*  
AT YOUR SERVICE  
**Community Planning and Development  
Planning Division**

555 Liberty Street SE / Room 305 • Salem OR 97301-3503 • Phone 503-588-6213  
[www.cityofsalem.net/planning](http://www.cityofsalem.net/planning)

## Courtesy Expiration Letter

March 11, 2024

To: MIKE BARNES – [mike.barnes@mrcenterprises.us](mailto:mike.barnes@mrcenterprises.us)  
BRANDIE DALTON – [bdalton@mtengineering.net](mailto:bdalton@mtengineering.net)

Re: Deadline – Class 3 Design Review, Conditional Use Permit, Class 2 Driveway Approach Permit, and two Class 2 Adjustments, 22-113471-DR, Located at 5611 Woodside Dr. SE

Our records show you received approval for a Class 2 Extension for Class 3 Design Review, a Conditional Use Permit, a Class 2 Driveway Approach Permit, and two Class 2 Adjustments on August 22, 2022 for the development of an 18-unit multiple family residential development. At this time, this approval is set to expire on August 11, 2024.

Case Number:	DR-CU-SPR-ADJ-DAP20-02EXT1
Effective Date:	September 7, 2022
Approval Expires On:	<b>August 11, 2024</b>

We are informing you of the expiration date so you can exercise the rights granted by that decision or request an extension prior to the expiration date. If no building permits have been granted or an extension is not requested prior to the expiration date, the design review, conditional use, driveway approach permit, and two adjustment approvals will be void.

At this time, you may request a two-year extension to the August 11, 2024 expiration date. The extension request for the design review, conditional use, driveway approach permit, and two adjustment approvals must be filed prior to the expiration date of August 11, 2024.

Any questions concerning this matter should be directed to the Case Manager, Austin Ross, at (503) 540-2431 or at [aross@cityofsalem.net](mailto:aross@cityofsalem.net).

Sincerely,



Austin Ross  
Planner II